DCCUMENT BESUME

ED 153 627 IB 005 926

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TITLE American Indian Community Library Demcnstration Project. First--Fourth Quarterly Repcrts, 1976-77.
INSTITUTION New Mexicc Univ., Albuquerque.
SPONS AGENCY Bureau cf School Systems (DHEW/CE), Washington, D.C. Office of Libraries and Learning Rescurces.
PUB DATE Aug 77
GRANT G007603018
NOTE 104p.; Marginal legibility cn pages 8C-88; Best ccpy available

EDRS PRICE MF-$C.83 HC-$6.C1 Plus Pcstage.
DESCRIPTCRS *American Indians; *Demcnstratict Prcjects; Federal Programs; *Libraries; Library Facilities; Library Programs; *Library Services; *Reservations (Indian)

ABSTRACT

Quarterly progress repcrts present the major accomplishments and activities of four American Indian Community Library Demonstratict prcjects funded during 1976-1977. These projects established library services in New Mexicc fcr four previcusly unserved Pueblo communities: Ccchiti, Santo Domingo, Sky City, and Laguna. For each quarter, an cverall progress repcrt for the total project is presented, fcllcwed by individual reports for each cf the fcur project sites. Site reports discuss activities and accomplishments under the fcllowing headings: facilities, personnel, materials, services, prcgress, funding, summary, and cbjectives for the reporting period. Appended to scme cf the quarterly repcrts are agendas and minutes cf the library bcard meetings held during the reporting period and notices of special activities. As cf the final quarter of the project, library prcgrams and services had been established at each cf the four sites. A fcrmal evaltation of the prcjects will be contained in the final prcject repcrt. (JPF)

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FIRST QUARTERLY REPORT

Project No.: 475AH60059 Grant No.: G007603018

Period: August 23, 1976 to December 1, 1976

Submitted: March 14, 1977

Institution: University of New Mexico

Title: American Indian Community Library Demonstration Project

Director: Lotsee Smith

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Implementation of the Project

Implementation of the project began smoothly, primarily because all staff from last year's project had been retained. These persons were Ben Wakashige, field coordinator, Mary Rask, field coordinator, Roberta Benecke, secretary, and Lotsee Smith, director. Each was familiar with the kind of work to be done, with university and federal regulations and with two of the four sites involved in this year's project. A minor change was made in the utilization of staff. The project proposal called for two 2/3rds time field coordinators, but it was decided by mutual agreement that Ben Wakashige would work 1/5 time and be responsible for only one site. This would permit him to simultaneously pursue his Ph.D. studies. This arrangement put Mrs. Rask on full time with three sites. It was planned that she would visit each site once a week and have the two remaining days in the office to work on planning, searching and developing the core collection.

Toward the end of the first quarter the Acoma aide, Regina Garcia, felt confident enough about her own abilities that she requested the field coordinator not to visit her on a weekly basis. It was agreed that Mrs. Rask would only make a field visit to Acoma if requested to do so.

Major Activities

The major accomplishment during the first quarter was getting the two new sites organized and operational. At Cochiti this was facilitated with relative speed and ease, because their new Tribal Community Center building had been completed just prior to the implementation of the project and because an intelligent, young Cochiti girl, Ann Pecos, was hired as a library aide. She had experience working in the elementary school library on the reservation, which gave her a working knowledge of librarianship. The tribe was able to employ her using CETA (Comprehensive Employment Training Act) monies and indicated that they expected to fund this position in the future from the tribal budget.

At Santo Domingo the tribe also used CETA money and hired a very capable young girl, Mary Ursalene Lovato, to act as the library aide. Though both the aide and the tribe were strongly supportive of the community library, the actual implementation was somewhat more difficult due to a lack of appropriate physical facilities. Initially (when the proposal was written) Pueblo officials had indicated their intent to house the library in the new Tribal Community building soon to be built. But the building was only in its early stages as the library project began, and already more offices needed the allocated space than had been planned for. The Director made several trips to meet with tribal officials to try to resolve this dilemma. It was finally decided that the library would be temporary located in the Head Start building, which also housed several other programs. This facility

had its advantages because of the classrooms of young children and weekly senior citizens meetings. Its disadvantage was that there was no separate room to be designated "library," and all materials and equipment had to be placed in the open space adjacent to the cafeteria.

The Director made almost weekly trips to Santo Domingo Pueblo in order to facilitate the library project. On one such occasion Paul Janaske, U.S. O.E., Office of Libraries and Learning Resources program officer, and Jean Coleman, from the American Library Association's Office of Library Service to the Disadvantaged, accompanied the Director, and were treated to a tribal council meeting conducted in the native language.

The Director was invited by the principal to speak to the Parent-Teacher Organization (PTO) at the nearby elementary school. An informational presentation about the new community library was made by the Director and the library aide, Mary Ursalene Lovato. An appeal for volunteers to serve on the Library Board Committee was also made. Several persons responded and expressed an interest in serving.

With the slow resolution of pragmatic problems the Santo Domingo community library began to gradually develop.

Major activities for both project staff and the community library staffs included the attendance of three conferences held in Albuquerque during the Fall. These were: the annual National Indian Education Association (NIEA) conference (September 27-29); the New Mexico National Education Association (NMNEA) meeting (October) and the joint conference of the New Mexico Library

Association and Mountain Plains Library Association (NMLA/MPLA) (November). The project aides assisted with the American Library Association's booth at the NIEA conference, where they tried to interest other Indians in the field of librarianship. At the NMLA/MPLA conference they studied the exhibits and attended pertinent sessions. Two aides attended a pre-conference workshop on public relations and two attended a workshop on grantsmanship. At the NMNEA convention sessions attended included storytelling and children's literature.

Charles Townley, the project evaluator, made a preliminary visit to the sites in November. His report will be a part of the final project report.

Robin Barker, from the Nevada State Library, consulted with the project director in November seeking information and assistance in implementing community libraries on Nevada Indian reservations.

During the next quarter, both Cochiti and Santo Domingo should have their materials selected and ordered and, hopefully, will be able to formally open their libraries.

The following reports submitted by the field coordinators give more insight into library developments at each site.

Latsa Smith
Project Director

March 14, 1977
Date

COCHITI PUEBLO LIBRARY
FIRST QUARTERLY REPORT

Submitted by
Benjamin T. Wakashige

Initial contact relating to the development of a library program was made in the winter of 1975-76 by the project director with tribal officials of Cochiti Pueblo. At that time plans for a community center for the Pueblo were in progress. A library was included in the building plans of the community center, so at the outset of the Project a room with movable library shelves was set aside for the library. In September a librarian was hired through the tribal Manpower program (see Personnel, below). Furniture for the library was borrowed from other tribal programs. It is expected that the library furniture and equipment will be forthcoming in the spring of 1977. The librarian and field coordinator were fortunate to have been involved in the selection process for library furniture and quipment, which is to be received through a separate federal grant. The library is expected to be opened in late April or early May, depending on the arrival of the library furniture and the progress made in the processing of library material.

Personnel. On September 20 Ann Pecos, a native of the Pueblo, was hired as librarian through funds from Title II, the tribal Manpower program. Ann was previously employed at the Cochiti Elementary School as a library aide. It is fortunate that Ann nas had library experience. This factor contributed greatly to Ann's enthusiasm for the work and her receptiveness to learning should not be overlooked. During the quarter Ann received library training in the following areas: development of needs assessments; grantsmanship; book processing; cataloging; book selection for adults and juveniles; and library programs for children. Ann attended meetings and workshops at the followint conferences held in Albuquerque: National Indian Education Association (national conference); New Mexico Education Association, and Southwest Library Association/Mountain Plains Library Association.

Material. It should be noted that at the beginning of the project the library did not have any furniture, equipment, supplies (library or office), or library material (books, periodicals, records, etc.). During the quarter the librarian and field coordinator compiled and submitted a prioritized list of library furniture and equipment. Library and office supplies were purchased. A portion of the quarter was spent in the area of book selection and purchasing of library material. Among the library material selected and purchased during the quarter were periodicals, paperback books, Indian music records, and books. Donations from individuals, organizations and agencies helped supplement the library material purchased through the project.

Services. During the month of November the librarian showed films (borrowed from the New Mexico State Library) to the senior citizens of the community. The program was a success, and it was decided to continue the film program with a film showing for the senior citizens once a month. The films are projected after their weekly evening meal, which is sponsored through the senior citizens program in the Pueblo. Indian records were also played during another of their weekly meals and the senior citizens seemed to enjoy the music.

Throughout the quarter the librarian conducted an internal needs assessment within the Pueblo. Elementary and secondary students were consulted. Community organizations and tribal officials were interviewed. The needs assessments were helpful in the selection of library material for the library. The results will help determine the future direction of library programs for the community.

Progress. A good deal of progress was made toward the establishment of a library and development of library programs at Cochiti Pueblo during the quarter. It is important to note the cooperation that was received from tribal officials. Highlights of the quarter include the needs assessments conducted by the librarian, the attendance of the librarian at national, regional and state conferences, visitations of the librarian to different library-related institutions and agencies (New Mexico State Library, Zimmerman Library, the State Department of Education, various bookstores, etc.), completion of the request for library furniture and equipment and purchase of the library material. It should be noted that the librarian received valuable training from Karen James, a volunteer, in the area of juvenile literature and library programs for children.

SKY CITY COMMUNITY LIBRARY -- ACOMA PUEBLO

FIRST QUARTERLY REPORT

Submitted by

Mary Rask

Activities have been expanded and the Library Board has begun bimonthly meetings at the Sky City Community Library. Both these elements (see Services and Planning/Management, below) have worked to encourage more residents to use the library materials and strengthen the community support for the library. The first work toward developing the library in its present location, with its present collection, began in December, 1975, so with the filing of this quarterly report a great deal of work and progress can be seen in less than a year's time.

Facility. Robbery of over $2,000 from the Food Coop occupying the other half of the building housing the library meant that the library's share of this money -- about $800 -- would not be available to fund the weekend film showings. This library money had been raised by selling pop and popcorn, so it will take some time to earn that large a sum again. Equipment added to the library during the quarter included an air hockey game and a ping pong table, though there is not adequate room in the library for the ping pong table, so it will be stored elsewhere until warm weather, when it can be placed on a concrete slab outside the library. This equipment was purchased with tribal recreation funds. Naturally, the air hockey game has enticed new users to the library -- mainly upper elementary and secondary students.

Materials. Some ordering of new materials was accomplished during this quarter, both from grant funds and from State Library funds. Through the efficient and thorough work of the library assistant, Colleen Chavez, processing of all library materials is completely up to date, including original cataloging, typing and filing.

Staff Development. Regina Garcia, the librarian, has worked vigorously to expand the activities of the library. When the Community Action Program director asked her to supervise the ordering of many hundreds of dollars of recreation equipment, she did so willingly and quickly, and uses as much of this equipment as she can accommodate in the library during the winter. She has worked with the Library Board, especially its chairman, so that the Board understands its relation to the librarian, the Governor and the Library Demonstration Project. Both Regina Garcia and Colleen Chavez attended meetings of the National Indian Education Association and the National Education Association, New Mexico. Mrs. Garcia attended meetings of the Southwest Library Association. She also attended a pre-conference workshop of the Southwest Library Association on the subject of writing grant proposals.

At this time funding under another program for Colleen Chavez is only assured until March, 1977. Both workers recognize the advantage of two people on the staff to speed up library processing, have the library open many more hours per week, and allow the librarian to be out in the community instead of always stationed in the library, so they are hopeful that new funding for this second slot will be found.

By the end of the first quarter in the current grant year, Regina Garcia was the only aide working with the Library Demonstration Project who is funded by the Project. Thus, she is a University of New Mexico employee. While she is paid by the University, she does work with the tribal Library Board, under a tribal Governor. The question of her responsibilities to each was spelled out in a memorandum from the Project Director on November 19, 1976, titled "Memo to the File."

In September, 1976, the project director applied for and received a promotion with a 40¢ per hour increase in pay for Regina Garcia. Her educational background and work experience, and supervision of another employee, made her a good candidate for this increase.

During 1976 an on-site Management Course was offered by the Bureau of Indian Affairs in Acoma Pueblo and Regina Garcia participated in it. The final three days of the course were given in December, 1977, with a total of over 150 hours released time given Regina to take the course.

Services. Previous mention has already been made of the new recreation equipment in the library. A filmstrip viewer is on loan from the State Library to Acoma, and the librarian will purchase one of her own with state library grant funds soon. Film programs were continued on Saturday afternoons, on a reduced schedule after the robbery of the film money. Continued steady use is being made of the puzzles and games by school-age children after school and older students and adults in the early evening.

In November Colleen Chavez and Regina Garcia began a new work schedule. On a given day one worker works an 8-5 schedule and the other worker works 12:30-8. On weeks when a film is scheduled the women take off an afternoon during the week, and both work on Saturday afternoon. The decision to keep the library open until 8 PM was made because that time coincided with the closing of the Food Coop in the other end of the same building, and the store worker and the library worker could act as backup for each other for protection.

Planning/Management. A legacy from the end of the last grant year was the appointment of a very strong and representative Library Board for the Acoma Pueblo Library. Members of the Library Board and their community affiliation are:

Frances Toririo - member
Regina Vicenti - Sky City Elementary School
Lois Waconda - language specialist at Sky City School
Bernadine Garcia - Food Coop manager
Gilbert Chino, chairman - Community Health Representative, Director

The field coordinator attended one Board meeting and the project director another. Good minutes are taken, and the Board understands its policy-making and community relations function.

Overall. This library has been open to the public since April, 1976, and has good Library Board support and a well-trained staff. The librarian would like to have more support from the tribal Council and from other grants to continue and enlarge the program. Hopefully, she will be able to accomplish this in 1977.

SKY CITY COMMUNITY LIBRARY - ACOMA

OBJECTIVES

For September - October, 1976

1. Prepare for and hold Library Board meeting.
2. Home visits to fill out library cards, collect overdue books.
3. Plan film programs for twice a month on Saturday.
4. Investigate possibility of a newsletter.
5. Continue processing recent materials.

LAGUNA COMMUNITY LIBRARY
FIRST QUARTERLY REPORT
Submitted by
Mary Rask

Overall gains in the first quarter of the 1976-77 grant year were made concentrated in the consolidation and building of library programs. This was possible because the bulk of materials processing had been completed during the summer months with the aid of an efficient CETA worker. The present library aide, Liz Wacondo, has worked two years, and so is knowledgeable enough to make informed decisions about which types of programs she would like to pursue. The community is responding to the increase in new and, especially, Indian materials by visiting the library in greater numbers and more often.

Special attention will be given to the following areas of interest.

Facility. Sharing the same building with a busy and active Laguna Service Center means that many people waiting to see a social worker, or waiting while a relative does, have a chance to browse in the library. It does also mean that sometimes the library is pre-empted for group meetings or for counseling sessions for a couple. The Service Center Director is aware of the difficulties and has various options under consideration to handle the problem.

Materials. No large-scale acquisitions were made during this quarter. The library aide has plans to purchase new fiction paperbacks and weed this part of the collection. Filmstrip-cassette sets have been very popular with teenagers using the library at night, so more purchases will be made in these media. With the purchase of an audiovisual cart through State Library funds, all audiovisual equipment and software can be kept out in the room during the hours the library is open. With this increased visibility has come a greater interest on the part of the library users: records are often played during the day and evening, and the filmstrips are there for all to see.

The same increased attention has been noted in both the children's and adult paperback collections, since they are placed on two racks purchased with State Library funds. The books sell themselves once they are displayed more invitingly. Although the State Library does not plan to allow future purchases of such items as paperback racks, it is apparent in this library that increased interest and use does result from their use.

Staff Development. During the first quarter of this grant year Liz Wacondo attended meetings of the National Indian Education, National Education Association, New Mexico, and the Southwest

Library Association. She also participated in a pre-conference workshop of the Southwest Library Association convention on public relations.

During the 1976-77 school year, Mrs. Wacondo will have two teenage boys working one and one-half hours per day after school and evenings for her. Since she has a goodly list of clerical items still needing attention in her library, this additional staff is very welcome.

Liz spends a great amount of time with the Adult Activities group at the library, as well as single and joint visits to residents' homes with other social workers from the Center. For this reason, the Service Center irector foresees that future plans should include the addition of another librarian-social worker so that library programs and social work programs could be more adequately planned and executed.

Services. Important new services set up during this quarter were:

Deposit collections of non-circulating books at the Rehabilitation Center, which includes the tribal jail, and at the Medical Center. Signs above collections of 30-50 popular paperback adult and children's books indicated that they were for use in the building, and that more material and information was available in the main library. Evaluation has not yet been made of this project.

A group formerly called the Senior Citizens group has been renamed the Adult Activities group. Their meetings, formerly held biweekly, are now held every week on Tuesday mornings. During this quarter the group began to mold cups from purchased ceramic clay, decorate them with Indian designs, and fire them at a commercial establishment about 20 miles away. The members' interest in this type of activity has been very high; some members return on other days of the week to continue their work. Helpful advice was given by Miss Beavers, an occupational therapist who came to the meetings. With her imminent retirement, Liz Wacondo will be spending more of her work time organizing programs for this group in all likelihood.

Publicity about the services provided by the library was spread throughout the Pueblo villages on posters drawn by a University of New Mexico graphic arts specialist. This set of posters featured a variety of services available, including the audiovisual materials, local history, Indian history, arts and crafts, as well as library location and hours. Another set of signs were mounted around the library, calling attention to special collections, procedure in checking out books, and library hours.

An expressed need to expand the pottery-making and decorating activity was voiced by high school students visiting the library at night. Liz Wacondo is searching for funding to expand this activity now.

Planning/Management. The Library Board as part of the Service Center Board met in November, 1976. Among items still to be discussed at the next Board meeting are setting up a Friends of the Library group, and setting the policy on charging fines for overdue books.

Overall. As the public responds to the current programs and materials offered by the library, the librarian sees ways to extend these services to more members of the community. She can also offer new services. Many more people are now using the library, although the circulation figures do not always reflect this use.

PUEBLO OF LAGUNA LIBRARY

OBJECTIVES

For October, November and December, 1976.

1. Organize and coordinate Adult Activities Group biweekly in October, weekly from November on.

2. Attend Southwest Library Association pre-conference workshop on Public Relations November 9 and 10.

3. Continue processing books, using card kits where available.

4. Work independently on all projects begun in conjunction with Mark Rasy, seeking additional information as needed.

5. Add a page to yearly records to show materials added and discarded to the library.

6. Inventory and clean disc recordings. Duplicate on cassettes for circulation.

7. Continue Headstart Storytelling.

8. Prepare 50 copies of Elsie Clews Parson's "Laguna Geneologies" and "Laguna Ceremonials" to be sold to interested readers for $5.00 each. Any profits will be used for library materials and supplies.

SANTO DOMINGO COMMUNITY LIBRARY
FIRST QUARTERLY REPORT
Submitted by
Mary Rask

Laying the groundwork for a successful library program took the major share of staff time during the first quarter of the 1976-77 grant involving Santo Domingo Pueblo. Lotsee Smith, the project director, visited with the Education director, the Community Action Program (CAP) director, Governor's assistants, the Governor and the tribal Council, the Headstart director and the Community Health Representative (CHR), as well as the local elementary school principal and PTO members. All of these visits were necessary and the contacts made were important to the continued support of the library program. Santo Domingo had never had a community library, had no available space in tribal buildings to locate one, and there were no prospective staff with library experience. Taking all these factors into consideration, we are proud of the progress made at this point.

Facility. The library aide has a desk, a small shelf, and a chair in one portion of a room used as the Head Start cafeteria in a building mainly housing Head Start classes. Temporarily located in this building are CAP workers, and CHR offices. The plan at present is to initially locate the community library in a larger corner of the Head Start cafeteria, which will be vacated soon when extra cafeteria chairs and tables are moved to a new outdoor shed. The biggest disadvantage to this corner is that security of materials will be difficult to maintain.

The project director is still working toward tribal approval to locate the community library in either a new tribal headquarters building to be completed in the spring of 1977, or in the old governor's offices which will become vacant when the new tribal building is completed.

Materials. Careful weeding of many boxes of old, discarded, gift books by Mary Ursalene Lovato, the tribal library aide, was accomplished in October, 1976. She kept for library use about 50 paperback and hardbound titles and ordered card kits for these books. On two succeeding shopping trips to Albuquerque bookstores she began acquiring paperback and hardbound books. Magazines and newspapers were ordered; a set of the WORLD BOOK ENCYCLOPEDIA was also purchased. At the end of the quarter card kits for all of these materials were arriving and the work of processing books begun.

Staff Development. The library aide at Santo Domingo Community Library is a very intelligent, interested woman who is a very apt pupil and shows a real interest in developing the library program for her tribe, although she has had no previous library

experience. At present her salary is being paid through a Manpower program. Present plans are to assure that if this subsidy is interrupted, the Library Demonstration Project will temporarily cover the cost until the Manpower official can hire the aide again under his program. Martin Bird, Manpower director, has been very helpful and interested in continuing to fund this position.

Mary Ursalene Lovato was hired as Santo Domingo's library aide beginning October 18, 1976. In the six weeks since she began work she has read the Indian Library Guides, a Highsmith book on organizing libraries, and introductory pamphlets on cataloging and classifying library materials (through grant funds, Dewey and Sears books were purchased for her use); learned the basic ideas of cataloging library materials (author, title, publisher and date entries); weeded hundreds of books, including many textbooks, and learned to discriminate those appropriate for the community library (PUBLIC LIBRARY CATALOG was her useful weeding tool); bought adult and children's paperbacks and hardbound books on the basis of residents' interests and needs; visited the State Library in Santa Fe to meet the personnel and learn the services they can provide; and visited Santo Domingo Public School and discussed with the librarian there, Mrs. Torres, the types of materials they felt would be good to buy for the community library.

By the end of the quarter arrangements had been made for an aide at the elementary school, Corine Lovato, to come to the community library once a week to work with Mary Ursalene Lovato and the field coordinator so that two people trained to work in the community library would be available. Corine Lovato is also a Manpower employee; her supervisor felt she should participate in in-town training sessions in Albuquerque and other field trips which the project might plan for the rest of the grant year.

At this point the field coordinator will come to Santo Domingo to work with the two aides each Monday for a full day, and they will plan other times in Albuquerque to visit branch libraries, audiovisual equipment and materials stores, and do research on their Pueblo at the University of New Mexico library.

Services. No services are yet being provided through the Santo Domingo Community Library. A very tentative opening date for the library, wherever it is situated, is February 1, 1977.

Planning/Management. Preliminary discussions between the field coordinator and the library aide have highlighted the need for an advisory group or library board to aid in setting policies, publicizing the new library, and helping plan programs. The tribal Governor has been asked to suggest ways this might be accomplished -- through a PTO advisory committee, appointment by the tribal Council, or appointment by the library aide.

Overall. With careful groundwork on the part of the project director and day-to-day learning and work on the part of Mary Ursalene Lovato to combine the components of a good, interesting community library, the hope of all participants is that by the end of the grant year, 1977, this community library will be well established with services meaningful to the community residents.

OBJECTIVES FOR SANTO DOMINGO LIBRARY

To be completed by Monday, October 25, 1976

1. Contact Headstart, CAP, Education, to see what kinds of books and services they would like in the new library.
2. Weed books.
3. Read booklets on library work.
4. Begin ordering from booklists.

To be completed by Monday, November 1, 1976

1. Continue to contact Headstart, CAP, Education to see what kinds of books and services they would like in the new library.
2. Practice author, title, publisher and date placement as on Josten card kits.
3. Contact governor's office for requests for materials to be bought for the library.
4. Contact other village residents for information on library materials.

To be completed by Monday, November 8, 1976

1. Complete set of worksheets -- xeroxed -- on catalog entries.
2. Read prefaces to Dewey and Sears.
3. All books waiting for card kits should be alphabetized by author.
4. Check with Mr. Coriz to set the date that tables and chairs will be moved by so that the library can be set up.
5. Call Friday to make an appointment with the school librarian to discuss materials and services for the new community library.
6. Begin checking through catalogs and ordering materials.
7. Read Indian Library Guides.
8. Begin monthly report to the governor.

Objectives for Santo Domingo Library

To be completed by Monday, November 22, 1976

1. Complete Scholastic paperback order.
2. Finish reading Indian Library Guides.
3. Begin looking through "Adventuring with Books."
4. Continue work on monthly report to the governor.
5. Complete reading Mary Rask's journals.
6. Browse in catalogs from Teacher's Convention.

Optional: attend one of the pre-conference workshops of the New Mexico Library Association in Albuquerque.

To be completed by Monday, November 29, 1976

1. Continue to put subject headings on xeroxed articles, and make file folders for those that need them.
2. Call Bernalillo High School to make appointment for a visit on Monday, November 29, 10 AM.
3. Put cards and pockets in paperback books which will not have Josten cards.
4. Using boxed books for practice, give subject headings for ten books.
5. Read Highsmith on Audio-Visual material, pp. 24-25.

APPENDIX:

CORRESPONDENCE

THE UNIVERSITY OF NEW MEXICO

DATE: November 19, 1976

TO:

FROM:

SUBJECT: MEMO TO THE FILE

The following decisions were made regarding Acoma Pueblo library and Regina Garcia in a conversation with Regina on November 9.

1. Regina will be allowed no more than twenty (20) miles per month to pick up books that have not been returned to the library.

2. Regina will keep a record of her extra hours (those beyond 40 hours per week) that she works. These hours will be used as compensatory time which Regina will take for tribal holidays.

3. The University can pay for an extension cord if Regina chooses to purchase one.

4. An agreement was reached to have Roberta call Regina on those days (every other Friday, beginning December 3, 1976) on which time slips are due so that Regina's time may be submitted. One of the Board members should sign the time slips which Regina will send in bi-weekly.

5. Duplicate copies of some books may be ordered if Regina deems this to be adviseable.

6. Lotsee requests that Regina, Mr. Chino or any board member call her if problems arise.

7. The matter of Regina's position, and the complexities involved, i.e., Regina being paid by the University but working in a tribal library, was discussed. The Director stated the situation as being as follows:

(a) Regina is responsible to the University for completing 40 hours work per week.

(b) Policy decisions regarding the library, such as library hours, use of the library, activities to be promoted and so forth, are to be made by the Library Board.

(c) The Director did point out the necessity of making every effort to comply with the stated goals and objectives in the proposal which has been funded by Title II-B of the Higher Education Act.

THE UNIVERSITY OF NEW MEXICO

DATE: 11/19/76

TO:

FROM:

SUBJECT: MEMO TO THE FILE, PAGE 2

(d) It is the belief of the Director that the University's role is to assist and encourage the Pueblo in the development and operation of the tribal Library, but under no circumstances will the Director, or other U.N.M. employees, impose their demands when they are counter to the wishes of the Acoma Pueblo people. The relationship, then, between the tribe, the University, and the library aide, Regina Garcia, must be one of cooperation and mutual concern for the success of the Sky City Community Library.

rb

xc: Regina Garcia
Gilbert Chino
Mary Rask

SECOND QUARTERLY REPORT

Project No.: 475AH60059 Grant No.: G007603018

Period: December 1, 1976 to February 28, 1977

Submitted: March 18, 1977

Institution: University of New Mexico

Title: American Indian Community Library Demonstration Project

Director: Lotsee Smith

Introduction

Major activities of the second quarter can be summarized under three broad headings: meetings, workshops and conferences; public relations and general. Overall progress for each site is reported by the Field Coordinators under separate headings for each Pueblo.

No significant new problems were encountered during this quarter. The only major problem requiring resolution is the one at Santo Domingo, where the location of the library in a permanent and suitable facility is yet to be determined.

Major Activities -- Meetings, Workshops and Conferences

A workshop for the library aides was held in Albuquerque on December 7th. On the agenda for the morning session was Elaine Filbert, library aide from Santa Clara, a participant from last year's Library Demonstration Project. She had recently returned from a week's study and research at the Newberry Library in Chicago. She relayed her experience and pertinent information to the other aides. D'Arcy McNickle, local author and member of the Advisory Board for the Newberry Library, attended the workshop and provided additional information about Newberry's collection (known to be one of the best collections of Indian materials in the world) and explained the procedure for acquiring a grant or fellowship to do study or research at the Library. All aides indicated an interest in applying. The necessary forms were requested and distributed to each aide following the meeting.

In the afternoon the aides and the project staff met at the KIPC-FM radio station to be briefed by program manager Vic Velarde and station personnel about possibilities of library-related programming. They also conducted a tour of the facilities. The remainder of the day was spent looking at and selecting audiovisual equipment and records.

In late January the Project Director attended the Mid-Winter Conference of the American Library Association in Washington, D.C., where her activities included attending the ALA's sub-committee on Library Service to American Indians (two meetings); attending a called meeting of former Title II-B HEA Library Training Project Directors; meeting with staff from Applied Management Services about their pending site visit; meeting with Karl Nyren, senior editor of Library Journal, about publishing the Project's core collection; contacting other publishers (Gaylord, Libraries Unlimited) to solicit their interest in publishing Project material; and working one day with Department of Interior/Bureau of Indian Affairs committee on the development of a comprehensive plan for library services to American Indians.

The National Indian Education's Project ILSTAC Director, Cheryl Metoyer, held a one-day meeting in Albuquerque in February to initiate plans for the development of a state-wide plan for library services to American Indians. Project Director Lotsee Smith and Field Coordinator Mary Rask attended this meeting.

Major Activities -- Public Relations

Good "public" relations and constant coordination with other groups, agencies and tribal bodies are a key to successful implementation and continuation of the Library Demonstration Project. This aspect requires a large portion of the Director's time. Among the activities undertaken this quarter are those listed below.

The Project Director prepared a thirty minute program about the Library Demonstration Project, which was presented on a half hour public service television show on a local ABC TV station (KOAT TV), entitled "The First Americans." The show, which was first broadcast on Sunday, was aired again on Tuesday evening on the local PBS station (KGGM TV). A copy of the tape has been sent to Project Officer Paul Janaske.

Santo Domingo aide Mary Ursalene Lovato and the Project Director were invited by the Santo Domingo Elementary School Principal, Julia Herrera, to give an informational presentation about the Library Demonstration Project to a meeting of the Parent Teacher Organization (PTO) held at the school. Patrons were able to ask questions about the Project and their suggestions were solicited. A high level of interest among the parents was evident and several of them volunteered to be on the soon-to-be-formed library committee.

Contact was made by the Director with an Indian FM radio station (KIPC FM), operated by the All Indian Pueblo Council. As a result of a meeting with Vic Velarde, the station manager,

it was decided to arrange for a visit to the station by all the library aides and make plans to do some spot announcements or other programming to promote the community libraries.

Arrangements were made for some of the library aides to enroll in college courses offered by the University of New Mexico's On-Site Pueblo Teacher Training Project. Following a meeting with the Library Project Director and Don Honohni, Teacher Training Project Director, members of Mr. Honohni's staff contacted each library aide to determine their interest in enrolling in the UNM courses offered on or near their Pueblo. Two of the library aides, Regina Garcia and Corine Lovato, who are interested in obtaining a college degree, enrolled in courses.

New Mexico elected a new Senator in the Fall election and one who admittedly is not knowledgeable about the problems and needs of Indian people. When ex-astronaut Harrison Schmitt replaced Joe Montoya in the United States Senate, the Project Director relayed both verbally and in writing her offer to be of assistance to the new Senator in the areas of Indian education and libraries. A more extensive meeting to discuss these matters was held with his legislative aide Emma Lou Gale. Before Miss Gale left the state for Washington, D.C., she accompanied the Director to one of the Library Demonstration Project sites -- Laguna. At a later date Miss Linda Wagner, manager of Senator Schmitt's Albuquerque office, accompanied the Project Director to another site. The Project Director was invited by Senator Schmitt to attend a meeting he held in February with Pueblo Governors and selected Indian leaders to discuss problems of

mutual concern.

With Acoma indicating they needed less assistance, the Project Director contacted the Isleta Pueblo Governor and the Program Planner who had earlier (but too late to be included in the proposal) requested assistance in starting a library. They were told no money could be utilized from the Project, but Field Coordinator Mary Rask could make weekly visits to offer technical assistance. It was agreed that a meeting of interested tribal persons would be set up as soon as possible.

Numerous telephone calls were exchanged by the Project Director and various tribal officials in an effort to keep good communications going, to keep them informed about the library's progress and to solicit their input. Tribal Council meetings at Santo Domingo and Cochiti were attended by the Director. The Project staff also attended a traditional dance in which the library aide participated at Cochiti. Library board meetings were attended at Acoma, Laguna and Santo Domingo.

Major Activities -- General

The Project Director in an effort to continue professional and financial assistance beyond the duration of this current Project wrote and submitted a proposal to U.S.O.E.'s Community Education Program. If funded, it would expand the current library activities into a more comprehensive community education concept. The Director also wrote several letters of support for tribal officials who are seeking additional funding for their libraries.

Library aides Ann Pecos, Cochiti, and Mary Ursalene Lovato, Santo Domingo, made a site visit to the Laguna Community Library and discussed library activities with Elizabeth Wacondo, the aide there. Regina Garcia from Acoma also visited the Laguna Library, where she was interested in the Adult Activities.

The first draft of the "Core Collection for an Indian Library" was completed toward the end of the second quarter after Field Coordinator Mary Rask spent many arduous hours putting it together, and Project Secretary Roberta Benecke spent equally arduous hours typing it. The Director, who had submitted some titles for inclusion, met with Mrs. Rask periodically to discuss all titles considered for inclusion. The draft will be circulated to a few selected persons (mostly Indian librarians and Project aides) for comments and suggestions.

Activities Planned for the Next Quarter

A two-day workshop for the aides will be held in Albuquerque in March. The emphasis will be on storytelling techniques, proposal writing, public relations and sharing of information.

The aides will also attend a joint meeting of the New Mexico Library Association and the Texas Library Association to be held in El Paso in April.

Hopefully the libraries at Cochiti and Santo Domingo will hold their "grand" openings.

The Core Collection will be revised, edited and a final copy completed by May 31.

Lotsee Smith
Project Director

May 18, 1977
Date

Second Quarter Site Reports

Submitted by

Field Coordinators Mary Rask and Ben Wakashige

PUEBLO DE COCHITI COMMUNITY LIBRARY
SECOND QUARTERLY REPORT
Submitted by
Benjamin T. Wakashige

The quarter proved to be relatively productive. Continued progress was made toward the official opening of the library in early May. The following summarizes the activities of the Library Demonstration Project at Cochiti Pueblo during the months of December, 1976, through February, 1977.

Personnel. During the quarter funding for the salary of the library aide, Ann Pecos, was unstable. December 31 was the last day of employment for the library aide under Title II, Manpower program. The Library Demonstration Project employed the library aide on a half time salary from January 17 to February 20. On February 21 the library aide was once more employed full time through funds from Title VI, Manpower program. Recognition should be given to the tribal officials for the continuation of funding for Miss Pecos' position. It should be noted that she continued working from January 1 to January 14 on her own initiative.

Miss Pecos attended a workshop, which was sponsored by the Library Demonstration Project in December. Also in December Miss Pecos received instruction in the evaluation of children's books from Doris Gregor, Children's Consultant for the New Mexico State Library. Throughout the quarter the library aide continued to receive library technical training from the Project's Field Coordinator.

Materials. The purchasing of library material continued during this quarter. At the end of the quarter over ninety per cent of the Project's funds allocated to Cochiti Pueblo for the purchase of library material had been spent. Books ordered in the first quarter arrived and were processed. Additional library books were ordered during this quarter. The following audio-visual equipment were purchased: cassette player and recorder; record player; filmstrip viewer; and listening center. Periodical titles ordered during the first quarter began to arrive at the library. Toys, games and puzzles were also purchased. The Indian music discs were duplicated onto cassette tape format; the cassette tapes will be circulated instead of the discs. Book donations continued to be received. Among the donations were six boxes of books from a doner in New York. The book donations are carefully evaluated for inclusion into the library collection by the library aide. During the quarter Miss Pecos revised the prioritized list of library furniture and equipment after consulting with a representative from a furniture supply company.

Services. The film program sponsored by the library for the Senior Citizens continued during the quarter. Income tax forms and informational booklets (both State and Federal) were made available at the library for the community. Children in the community have started to come into the library after school. The children especially enjoy games, toys, puzzles and music. No library materials are circulated at this time.

Progress. During the quarter a budget request to be presented to the Pueblo's Council was prepared by the library aide. On February 7 the budget request was presented by the library aide to the Economic Development Committee of Cochiti Pueblo. At this meeting Lotsee Smith, Project Director, provided an overview of the Project and discussed the potential role of the library. During the quarter the library aide completed and submitted a grant request for $1,000 to the New Mexico State Library. A tentative list of library policies -- circulation policies for books, magazines, cassettes, equipment, etc. -- was developed and awaits approval by the Library Board, which is in the process of being appointed.

SKY CITY COMMUNITY LIBRARY -- ACOMA PUEBLO
SECOND QUARTERLY REPORT
Submitted by
Mary Rask

Facility. With the election of a new Governor who took office on January 1, 1977, at Acoma Pueblo, community agency functions were reassessed. Some agencies were moved to different locations. The Governor alerted Regina Garcia, library aide, to the possibility that the library might be moved -- though this decision has not yet been made. Since Mrs. Garcia is happy with her carpeted, well-lit room with adequate storage and tables, she is hopeful that she will continue in her present location. The Food Coop, which occupies the other half of the library building, will probably be moved to the new community center nearby. If this occurs, Regina would like very much to move her recreational equipment to the other side and use this additional space for film showings and group meetings also.

Personnel. At the beginning of the second quarter, the Project Director and the Field Coordinator agreed that Regina Garcia should be given the opportunity to work much more independently if she wished, with visits from the Field Coordinator only when Regina requested them. Mrs. Garcia agreed to try this more flexible system. She comes to Albuquerque every other Friday normally, to pick up her check, and the Project Director and Field Coordinator often visit with her at that time to find out the latest news from Acoma Library. Communications by telephone are frequent, and the Field Coordinator has made about four visits to the library during the quarter.

Since a vital part of the work done by Field Coordinators on this Project is aimed toward preparing the library aides to function well and independently when the grant is over, this experience at Acoma Pueblo was reassuring and pleasing to the Project staff. Mrs. Garcia has been a participant in the Training Institute providing library science instruction two years ago, and has also worked under the 1975-76 Demonstration Project, so she has a good background in skills and experience.

She continues as a full-time grant employee. Her assistant for the months of December and January, Colleen Chavez, has worked efficiently and with a great deal of interest for the library for approximately one year. Ms. Chavez has been paid during that period through Title X federal funds, which have now evaporated, so there is no longer a second library worker at Acoma.

At the end of January, with Ms. Chavez about to leave, Mrs. Garcia began to juggle her work schedule to be sure the library was open the hours most popular with her patrons. She has been

experimenting with various combinations, and by the end of February was still able to keep the library open three nights per week until 8 PM.

Two Neighborhood Youth Corps teenage workers are now assigned to the library to work after school and in the evening. They require supervision, so they do not solve the problem of keeping the library open when Mrs. Garcia is not there, but they are a big help to her in keeping up with the clerical work, bulletin board displays, etc.

Two meetings of the Library Board were held, one in December (which the Project Director attended) and the second in February. Mrs. Garcia has made good use of her Library Board in working a patron's protest over a sex education book and in requesting additional staff for the library.

Services. Students of all ages are still an important and growing set of users of library information, production equipment (mainly the typewriter, scissors and stapler for reports) and the librarian's guidance to find information. They also enjoy the air hockey, puzzles, games, filmstrips and records, as well as the increasing supply of interesting books.

Senior citizens are organizing their own weekly library-sponsored programs, with ceramics as their first craft project. Attendance has been averaging ten people. Funding for materials for this group is available through the Pueblo's Community Education funds.

Community organizations are increasing their use of library facilities for meetings. Newspaper clipping of articles of interest to the tribe was begun in this quarter. Mrs. Garcia hopes to put these items in a large notebook for future referral and use.

At Christmas time a special community service of the library was very popular with the Pueblo residents. In November, Mrs. Garcia had purchased a high amperage phonograph with tribal recreation funds. In early December she positioned two speakers outside the two doors to the library and played Christmas records every day until Christmas. Residents all the way down to McCarty's, six miles west of the library, thanked her for the music, which had been audible at that distance. At the special request of the Governor, Mrs. Garcia also brought her Christmas records and phonograph to the annual Christmas festivities at Sky City, where she provided music and a loudspeaker system so the large crowd could hear more clearly.

Progress. Other than the new services and Mrs. Garcia's greater degree of independence in running her own "show," real progress has been made under the new Governor toward giving increased responsibility to the library aide to expand programs,

work on her own proposals for future funding, and in general, work toward more library service. Mrs. Garcia has an ability to direct and motivate herself which is a real asset to her and to the library. It is difficult for a librarian in a pueblo village, far from other librarians or anyone with whom to discuss her ideas and problems. Mrs. Garcia works under the constraints of lack of time and staff assistance, but she manages to keep her goals in mind and to develop programs to fit into her overall plans.

OBJECTIVES FOR SKY CITY COMMUNITY LIBRARY

For the period November-December, 1976, and January, 1977.

1. Prepare written policies - circulation
   - selection
   - general library rules
   - job description
2. Select and order recreation equipment under State grant.
3. Hold Library Baord meetings.
4. Finish assigning subject headings to xerox articles.
5. Finish processing materials.
6. Begin newspaper clipping and mounting in large spiral notebook -- especially items on Acoma and other Indian activities.
7. Continue Saturday afternoon film shows in January.

PUEBLO OF LAGUNA LIBRARY
SECOND QUARTERLY REPORT
Submitted by
Mary Rask

New residents are being attracted to Laguna's library every week. They comment on the programs visibly active there and on the expanding, interesting collection.

Facility. The Service Center-Library building will be remodelled, though no final decisions have been made as to the allocation of space. Since the available square footage in the building limits the programs of both the library and the Service Center, some thought has also been given to adding an auxiliary building to provide more room.

Personnel. Elizabeth Wacondo continued to take more and more responsibility for expanding her library program, and for the inevitable but often tedious processing of materials (old and new) as she has time. At this time, she has one high school boy working for her, but he cannot type. Since Mrs. Wacondo has many manually cataloged materials which still need sets of catalog cards, she hopes to effect a "trade" in workers soon and get a proficient typist to help her.

Materials. Mrs. Wacondo continued selecting and purchasing records, puzzles and games, hardbound and paperback books with her Title II-B grant money. As the pottery project expands (see Services below), paint brushes and pottery molds purchased through tribal funds have been added to the supply shelf.

Services. The deposit collection of books at the Rehabilitation Center has been a great success. When more books are brought to replace some which have been there since December, the attendants ask Mrs. Wacondo to please leave the old and the new, since the Center's residents are changing all the time. The materials are housed in a carrel in the lounge section of the men's jail. So there are none of the problems of disappearing books as in an open, public library.

The deposit collection left at the Medical Clinic did not have the same good fortune. A month after the collection was left there, the library aide found no books left. The sign stating that these books were sent there as a service of the Laguna Library had been set aside, and the box housing the collection stood there empty. After considering various alternatives for this site, a change in plans was effected. Mrs. Wacondo takes about 35 books, mainly paperbacks, to the Medical Clinic each month. These may be gift books which she does not wish to put in the regular collection, discards from the main

collection, or some of the many new paperbacks given to the library in multi-copy boxes last year. Unless this Clinic collection is under the supervision of one of the Clinic workers, there is presently no plan to keep regular circulating books there.

The largest drawing card as a regular library program is the pottery making, decorations and firing. Some of the ceramicists have allowed their prize works to be kept on top shelves for display. As others see the work, and visit the large area in the rear of the library room to see how the clay is mixed and molded, they decide to try their skill at making their first item. A real prize for the Field Coordinator was the gift cup with her name and two Laguna designs made by one of the skilled workers who had been active in the pottery project since last fall.

Funding. At the end of the second quarter Mrs. Wacondo and Ken Wells, Service Center Director, submitted a budget to tribal officials. They requested money for materials, equipment and supplies for the library for tribal FY March, 1977-March, 1978. They are following the tribal Governor's instructions to ask for a kiln so that pottery makers will not have to take the twenty mile ride to the commercial kiln in town.

Progress. Though assessments of a library's impact on a community are subjective and so must be viewed with some caution, the Field Coordinator feels that the Pueblo of Laguna Library is now an accepted, vital, helpful, people-oriented contributor to the community. More people are coming to use and check out the materials. More people are stopping to read, form clay, listen to records, watch filmstrips and socialize. That, hopefully, is what a good library is all about!

PUEBLO OF LAGUNA LIBRARY OBJECTIVES

For the months of January and February, 1977.

1. Prepare budget for Fiscal Year 1977 to present to Budget Committee.
2. Purchase more books in town and through jobbers.
3. Exchange books and magazines at Rehabilitation Center. Donate old magazines and paperbacks to Medical Clinic.
4. Prepare display of library materials for Tribal Headquarters.
5. Continue processing books.
6. Finish spending tribal 1976 library funds.
7. Phrase questions and conduct two preliminary interviews for the Oral History project.

SANTO DOMINGO COMMUNITY LIBRARY
SECOND QUARTERLY REPORT
Submitted by
Mary Rask

Facility. Lack of an appropriate facility, lack even of a locked room to keep supplies and incoming materials, continued to be major stumbling blocks to opening the Santo Domingo Community Library and operating it on a regular basis. Planned opening of a new tribal headquarters building has been delayed until at least May, 1977. No final determination has been made as to whether the library will be located in the headquarters building, but moving of many offices to this new building would free other locations for the community library.

A set of lockable shelves is being structed for use at the present library site in the Head Start building cafeteria. A storage cabinet has been located and is in the process of being renovated. Until such time as these articles can be used to keep materials and supplies secure, the library aide is storing some items such as the WORLD BOOK ENCYCLOPEDIA at her home, and others will be kept at the Project office in Albuquerque.

Personnel. Mary Ursalene Lovato was paid as a full time library aide with tribal Manpower funds through December 31, 1976. Her salary was picked up by the Library Demonstration Project on January 1, 1977. From that date to February 11, she was employed full time. For the last two weeks in February she was still paid with grant funds, but half time.

Miss Lovato's work and learning during the second quarter has progressed very rapidly. She understands the basic cataloging and classification systems, and uses them to process materials she is purchasing. She continues to pick up ideas from people in the community as to their wishes for library programs and materials, and incorporates them into her plans.

Corinne Lovato, a library aide at Santo Domingo School who had formerly been paid with Manpower funds also, was paid with grant funds for the period January 1-February 11. During this time she participated in weekly training sessions at the community library and learned some of the procedures being developed by the community library aide. She is also a very apt, interested, intelligent student and is considered as a possible future community library worker should Miss Lovato decide to pursue a college education as she has indicated she would like to do.

Plans progressed during the second quarter to form a Library Advisory Committee. The tribal Governor gave his approval to such a group, and an appeal was made by the Project Director and

library aide to a meeting of the Santo Domingo School Parent-Teacher Organization for volunteers for such a committee. Prospective members were contacted. The delay in actually holding the first Library Advisory Committee meeting has resulted from difficulty in setting meeting times appropriate for all members, and the recent illness of the library aide.

Since all students are bussed away from the Pueblo, it will be important to provide them with study tools in the community for after-school and night time use. Miss Lovato has visited three elementary and secondary schools which Santo Domingo students attend, where she picked up much helpful information on the types of materials students need and want. She also took a day long trip to Laguna and Acoma Pueblo libraries. Her main interest at both these libraries was seeing the physical facilities, shelf arrangement, directional signs and types of ongoing activities sponsored by the libraries.

Materials. Miss Lovato has ordered, received and processed periodicals, books, filmstrips and supplies. She has realized that she must personally examine Indian books to determine their suitability for Santo Domingo's library because members of this tribe have a traditional restraint against making information on their tribe, or on general Indian religious information, available. She is becoming more familiar with the various kinds of library selection tools and is subscribing to BOOKLIST and WILSON LIBRARY BULLETIN.

Services. Though the library is not yet open for business, the aide gets frequent queries about "When will we be able to check out books?" There is substantial resident and agency interest in the library's progress and programs. For this reason Miss Lovato plans to open the library as soon as her shelves are constructed and she has a secure place to store her equipment. She recognizes that her materials collection will be small, but she wants to pick up on the interest already evident in the Pueblo.

Funding. The need to look for further funding sources to keep the library going when the present grant expires is being served by two grant proposals -- one already submitted by the Project Director to U.S.O.E. (Community Education Programs) and one to be submitted by a tribal official and the library aide for private foundation funding.

Progress. Interest from other agency officials located in the same building as the library is high. The Head Start Director, Manpower Director, Education Director and Community Action Program Director are very supportive, and work to help the library aide accumulate needed space and shelving.

Mary Ursalene Lovato's quick but thorough assimilation of needed library procedures and her desire to seek out popular library programs to suit the needs of the residents make her a real asset in her position.

SANTO DOMINGO COMMUNITY LIBRARY OBJECTIVES

For the period December 1, to December 10, 1976.

1. Attend in-service training under the Library Demonstration Project in Albuquerque on Tuesday, December 7.

2. Continue to process paperback books, writing out checkout cards and pasting in pockets.

3. Meet with tribal Governor to discuss Advisory Board, location of library and other matters relating to library policy.

4. Inform Corine Lovato and Joanne Coriz of Mary Rask's next visit on Monday, December 13.

For the period December 13, 1976 to January 7, 1977.

1. See the Governor for permission to:
   (a) Form Advisory Board;
   (b) Decide on a name for the library;
   (c) Send news to KIPC-FM for broadcast;
   (d) Present monthly report.

2. Complete shelf list cards for new books, giving price, date purchased, where purchased, where available.

3. Begin to punch holes in xeroxed materials, inserting one copy in brown covers, write title and subject heading on label, and paste in book. Keep second copy without a cover.

4. Complete writing cards and posting pockets in all paperbacks for which we did <u>not</u> order cards.

5. Begin reading Laguna and Zuni policies. Draft preliminary policies for Santo Domingo to be submitted to Advisory Board when appointed.

6. Catalog and classify those books for which cards are unavailable. Use Dewey, Sears and the card catalog.

For the period January 10 to January 21, 1977.

1. Contact Governor and Principal, informing them of first Library Advisory Committee meeting.

2. Contact Library Advisory Committee to arrange first meeting. Send minutes to Governor and Education Director

3. Continue to process books on hand.

4. Locate missing shelf.

5. Order materials.

6. Plan to meet with Bernalillo High School librarian.

7. Plan budget for purchasing rest of materials. Mary Rask will be out Monday, January 17, and whenever Library Advisory Committee will meet.

For the period January 31 to February 11, 1977

1. Contact library committee and set meeting date.
   (a) Arrange for place;
   (b) Set agenda;
   (c) Hold meeting.

2. Set date to meet with Bernalillo High School librarian.

3. Shop in Albuquerque for toys, games and records on Wednesday, February 2.

4. Continue to process books.

5. Plan program budget for year on Monday, February 7.

6. Check over equipment preplanning sheet.

For the period February 14 to February 28, 1977.

1. Schedule library committee meeting.

2. Plan program and supply budget for 1977.

3. Continue to classify and catalog materials.

4. Type card catalog sets.

5. Check on shelves being made by tribe.

6. Shop for cassettes, toys and games.

THIRD QUARTERLY REPORT

Project No.: 475AH60059 Grant No. G007603018

Period: March 1, 1977 to May 31, 1977

Submitted: June 30, 1977

Institution: University of New Mexico

Title: American Indian Community Library Demonstration Project

Director: Lotsee Smith

Introduction

All four American Indian Community Library Demonstration Project sites were active centers of library programs. The two newest sites were opened to the public during this quarter, and the two sites established longer expanded their programs. The following Field Coordinators' reports list individual accomplishments at each site.

Staff and tribal aides participated in workshops, conferences, Library Board meetings, meetings with area resource people and tribal officials.

Major Activities -- Meetings, Workshops and Conferences

A spring workshop for all library aides currently on the grant was expanded to include Indian aides presently employed in school libraries from previous training grants -- a total of seven additional participants. This workshop was held at The University of New Mexico campus on March 24 and 25. Provision was made to house the aides at a campus dormitory. An agenda for this series of meetings is included in the Appendix of this report. Highlights of the workshop were the demonstration of Kasey LaPlante, of storytelling techniques and of actual stories which were her favorites, and a hands-on session for the aides later on the same day, where they prepared flannelboards and cut out flannelboard characters for storytelling use. Other sessions held, which the aides had requested, were those on proposal-writing and on developing procedure manuals, presented by the Project staff.

Three weeks later all Project staff, and most of the Indian aides, attended the New Mexico Library Association-Texas Library Association annual convention in El Paso, Texas, April 16-19, 1977. All Indian aides attended breakfast and luncheon meetings, workshop sessions and a post-conference workshop on book reviewing. They accompanied the Project Director on a trip to a nearby Indian village, Ysleta, one afternoon, and enjoyed the opportunity to see this unknown area.

The Project Director and Field Coordinators attended many organizational sessions of the two new Library Boards, at Santo Domingo and Cochiti Pueblos. The Project Director also met with the head of the Education Division of the All-Indian Pueblo Council and Dr. William Alire to discuss funding possibilities for Indian pueblo libraries, through grant proposals submitted by the All-Indian Pueblo Council. These men plan to ask for funds available from Part A, Indian Education Act, with special emphasis on Adult Education. Ms. Smith also met with the Governor and interested citizens of Isleta Pueblo, near Albuquerque, to offer technical assistance and encourage them to set up a community library. She saw at this time, and later had a separate conference with, the State Library Director of Development.

The results of an unusual computer search were made available to Tribal Council members of Santo Domingo Pueblo by the Project Director in April. Twelve maps, including those gathered in NASA satellite photographs, were prepared after a computer search by the Technology Application Center, The University of New Mexico. These photographs showed that there were indeed

discrepancies in the boundary area of the Pueblo. A representative of the Technology Application Center and the Project Director will be asked to appear before the Tribal Council at a later date to discuss this material.

The Project Director and Dr. Norman Higgins from Arizona State University presented two programs at the Annual Conference of the Association for Educational Communications Technology in Miami Beach on April 25-28. Both presentations centered on the training of Indian aides, as exemplified in various federally funded library training projects.

Major Activities -- Library Openings and Special Days

May 22 was a special day at Santo Domingo Pueblo, when the Community Library was officially open to the public for the first time. Details on activities of this day are included in the Field Coordinator's report on this Pueblo. Cochiti Pueblo Community Library Aide, Ann Pecos, began checking out books to members of her community in April, although the Grand Opening was delayed until August to allow for the repair of collapsed roofing in part of the library room.

Laguna Pueblo's Second Annual Library Day was well publicized with posters around the community and invitations to local residents and interested people throughout the state. Further information on this Library Day is included in the Laguna Library report.

Activities Planned for the Final Quarter

Lotsee Smith, Project Director, and Mary Rask, Field Coordinator, will complete work on the "Core Collection for Indian Libraries," a bibliography of suggested materials for basic Indian library collections. Though most of the grant monies allocated to each Pueblo have already been spent, any remaining funds will be spent early in the final quarter for budgeted materials and film rentals.

Visits to the Project sites are scheduled by Mr. Paul Janaske, Federal Program Officer, June 5-8. In July, evaluation visits by Charles Townley, Dr. Norman Higgins, John Bowannie and Val Cordova will allow these members of the evaluation team to assess the Project sites in terms of their accomplishments during the year.

Third Quarter Site Reports

Submitted by

Field Coordinators Mary Rask and Ben Wakashige

PUEBLO DE COCHITI COMMUNITY LIBRARY
THIRD QUARTERLY REPORT
Submitted by
Benjamin T. Wakashige

After eight months of preparation the Pueblo de Cochiti Community Library unofficially opened its doors to the public.

Personnel. In March, Ann Pecos, the Librarian, attended with other New Mexico Indian librarians a two-day workshop at The University of New Mexico, sponsored by the Library Demonstration Project. Among the topics covered by the workshop included the art of storytelling, the writing of proposals and a presentation of services offered by the county extension services. The Librarian also attended the New Mexico Library Association/Texas Library Association joint conference in El Paso, Texas. During the quarter the Librarian spent a good deal of her time in the processing of library materials for the opening of the Library. This involved the selection and purchasing of library material and the processing of the library materials so that they would be accessible to the public.

Materials. Library material ordered through the Library Demonstration Project continued to arrive. Of special interest were photographs taken in the early 1900s, which were purchased from the National Archives in Washington, D.C. Money appropriated to the Library through the Project was completely spent. A fish acquarium, which was donated, was set up in the Library. The Library received $200 from the Law Enforcement Assistance Administration for the purchase of books related to law. The local chapter of the Save the Children Federation appropriated $1,358 to the Library to be used for the purchase of Library material. Gifts of books were received as a result of contact with two non-profit organizations. The Save the Children Federation has communicated with its members the needs of the Library. Thus, gifts have been received from individuals in California and New Jersey, and from the Lew Hollestein Public Library in Wisconsin. Gift books were also received as a result of communication from the Librarian with Future for Children (of which the Librarian is a member). The gift books were screened for inclusion in the collection by the Librarian; most of these books were in the area of adult fiction and children's literature.

Services. A Library Board made up of five persons from the community was selected, and held its first meeting in April. The Library Board established Library policies for the Pueblo de Cochiti Community Library. These library policies were approved by the Tribal Council. With the adoption of the library policies the Library opened its doors for use at the end of May.

(In mid-April the ceiling of the Library fell in. Fortunately, no one was hurt, nor was there any damage to any library material. The ceiling was repaired shortly thereafter.)

Progress. In review, the quarter saw the establishment of a Library Board, the adoption of library policies, the receipt of $1,358, and the opening of the library. It was truly an historic quarter.

SKY CITY COMMUNITY LIBRARY -- ACOMA PUEBLO

THIRD QUARTERLY REPORT

Submitted by

Mary Rask

The Senior Citizens now meet at Acoma Library two days a week, with 10-15 present each time. The women work on pottery, quilting, crocheting and cross-stitch embroidery while at the library.

Facility. Regina Garcia, Library Aide, has changed the shelf and furniture arrangement so that she can see people as they come into the library by either entrance. During this rearrangement, she separated the Indian books from the general interest items, and the Indian books are now shelved separately. The adult book section is now closer to the entrances, to be more available to people. Mrs. Garcia has received permission to use the nearby parking lot area for a pingpong table, so children and teenagers will have more summer recreation opportunities.

Personnel. Since Mrs. Garcia is now the only full time worker in the Library, she has had to juggle her hours to remain open when the patrons use the Library most, which is generally during the late afternoon and early evening hours. She has had two Neighborhood Youth Corps workers on the In-School N.Y.C. program for two hours each day during the school week, from 4:30 - 6:30 p.m. Usually they are not left unsupervised, but Mrs. Garcia reports that they were very helpful in shelving books, applying plastic book covers to new ooks, clipping articles from newspapers for the vertical file, and helping to check out materials. Two part time N.Y.C. workers will be assigned to the Library during the summer.

The Acoma Community Library Board held one meeting in March and has scheduled another meeting on June 2.

Materials. Most of the Library's orders have been received, from the federal grant and State Library funds. The Librarian plans to order square dance records and other materials for tribal summer recreation programs.

Services. Acoma Community Library continues to be used frequently for tribal and other community meetings. Project Directors' meetings with the Tribal Governor are held bi-weekly in the Library on Mondays at 1 p.m. Community Action Program staff hold resource meetings once a month in the Library, to hear from reservation and outside resource people about their programs. Other types of groups currently holding meetings in the Library are the American Legion, Food Cooperative Board of Directors, and Consumer Education special subject meetings for the Acoma residents.

Film programs on Saturday afternoons began again on May 21. Although Mrs. Garcia came a little early for a 2 p.m. scheduled showing, many students reported that they had been waiting since 12:30 or 1:00 p.m. About 60 children and teenagers crowded into the available library space. Tribal Council members who came during the afternoon expressed pleasure at such a large crowd, and support to Mrs. Garcia for continuing these programs. Since funds are limited for film programs, she believes that after about three more weeks she will have to find other sources of money for film rental.

After discussing summer recreation plans with the Recreation Department and the tribal Police Department, Mrs. Garcia has decided to concentrate her summer activities on the age group from six to nine years because older children have baseball teams and other sponsored activities.

Circulation of books and magazines continues to rise as more activities bring people to the library.

Funding. Mrs. Garcia and Gilbert Chino, Library Board Chairman, are working on a proposal to secure Title IV, Indian Education Act, money for the Sky City Community Library. They have also submitted a request to the tribe for the allocation of tribal Revenue Sharing funds to the Library for Mrs. Garcia's salary, and that of an assistant, beginning August 26, 1977, when the federal grant ceases. They have not yet been notified of tribal action on this request.

Progress. Materials, services and interaction with other community agencies and workers continue to increase at Sky City Community Library. The Library has been open just 14 months, but it is recognized by community members as an accepted and valuable contribution to community services.

PUEBLO OF LAGUNA LIBRARY
THIRD QUARTERLY REPORT
Submitted by
Mary Rask

Major emphases of the work done by Elizabeth Wacondo at the Laguna Library during the third quarter were the selection and ordering of library materials, original cataloging, and transfer of disc music to cassettes, so that they could be checked out by patrons. Mrs. Wacondo planned and executed the Second Annual Library Day on Wednesday, May 11, from 10 a.m. to 8 p.m. (See Appendix for flyer and invitation.) During this Day, approximately 100 people bought noon meals of chile stew, salad, fried bread, punch and desserts. A local musician provided guitar music during the lunch time and through the afternoon. State Library staff members took Polaroid pictures and videotapes of the visitors. Residents sold craft items -- pottery, embroidery, jewelry -- and food -- pies, popcorn balls and cookies. The State Library Bookmobile staff advertised their services in the Bookmobile parked outside.

Mrs. Wacondo and Mary Gunn, Service Center Board member, attended the April New Mexico Library Association-Texas Library Association Conference in El Paso, Texas.

Facility. Planned remodelling of the Laguna Service Center will take place this summer or fall. At that time also a better system of locks will be installed, and the library will be more secure. Until that occurs, Mrs. Wacondo will continue to be displaced from the Library when social work staff need the area for group counseling or classes.

Two new shelves in the main library area were added during the quarter to house the growing collection of pottery being decorated by the Adult Activities group. The local shop foreman has sent a request to Anaconda Company, the largest employer in the area, asking for a glassed-in set of shelves which can be used in the Library for a permanent collection of arts and crafts made by tribal members.

Personnel. Mrs. Wacondo is processing all her new materials independently, including original cataloging of those for which she cannot buy card kits. She has had no student help during the months of April and May. She had requested a part time adult staff person to be paid with tribal funds, but the authorization from the tribe for this new position has not yet been given.

The Service Center Board has been almost dormant, and so not much help to Mrs. Wacondo during the first part of 1977. She, the Field Coordinator and the Service Center Director have discussed alternatives to reactivate the group and hope to proceed with this during the next few months.

Materials. With the increase in yearly grants from the State Library now that Laguna qualifies for a Public Library, Mrs. Wacondo finds that she has a great deal more money to spend for all types of library materials. Spending about $2,000 in grant monies for this same purpose, she is accumulating a good collection of interesting materials. An important corollary is that these new materials replace older, uninteresting materials which can be regularly weeded from the collection and given to residents or Goodwill Industries. Much of Mrs. Wacondo's Spring ordering was done from a preliminary draft of the "Core Collection for Indian Libraries," prepared by grant staff. Her Library will be a good source for other librarians who wish to see the actual materials as listed in the Core Collection.

Since many residents own tape cassette players, Mrs. Wacondo is enlarging her collection of tapes, mainly of Indian music. Filmstrips are popular in this Library, and more have been ordered from the Core Collection list.

An especially heavy demand for materials on authentic designs from the Laguna area is being met by photocopying out-of-print materials from The University of New Mexico Library. Then, as potters and painters wish to work with a specific design, Mrs. Wacondo xeroxes copies for them at cost from her vertical file collection.

Services. Services continue to include a deposit collection at the Rehabilitation Center (jail), gifts of discarded and donated books dispensed at the Medical Clinic, and an active Adult Activities Group. This group still meets bi-weekly, and pottery-making is their major activity.

Funding. A management survey and audit, contracted to an Albuquerque management company, has delayed the final allotment of tribal funds to the Library for the 1977-78 fiscal year. For the last three months Mrs. Wacondo has been spending grant and State Library funds, hopeful that she will be notified soon what the tribe will allow her for the coming year. All indications are that the Budget Committee and the Tribal Council are supportive of increasing funds for their Library. The present delay is merely an unfortunate delay because of the extensive management survey being done in this tribe.

Progress. Mrs. Wacondo is taking on more of the day-to-day technical jobs independently. Her collection is greatly improved from what it was when the first Library Demonstration Project began in the fall of 1975. The pending remodelling and tribal budget decisions should allow her to run a more extensive Library program at Laguna.

PUEBLO OF LAGUNA LIBRARY

OBJECTIVES

For the months of January and February, 1977.

1. Prepare budget for Fiscal Year 1977 to present to Budget Committee.
2. Purchase more books in town and through jobbers.
3. Exchange books and magazines at Rehab. Center. Donate old magazines and paperbacks to Medical Clinic.
4. Prepare display of library materials for Tribal Headquarters.
5. Continue processing books.
6. Complete spending tribal 1976 library funds.
7. Phrase questions and conduct two preliminary interviews for the Oral History project.

For the months of March and April, 1977.

1. Transfer Indian songs from discs to cassettes.
2. Purchase more materials with State Library funds.
3. Exchange books and magazines at Rehab. Center. Give discard books to Medical Clinic.
4. Explore possibilities of securing a display window at Tribal Headquarters to advertise library services.
5. Begin organizing Library Day:
   - -- Check on school Laguna Day and tribal activities;
   - -- Prepare artwork for flyers;
   - -- Contact groups to display articles from adult education classes being given at elementary school;
   - -- Make arrangements to borrow tables;
   - -- Contact Adult Activities group on food preparation;
   - -- Compile invitation list: State Library workers, tribal officials, other librarians in the area (Grants, Albuquerque, Acoma, Santo Domingo, Cochiti, Zuni, Jemez).

SANTO DOMINGO COMMUNITY LIBRARY

THIRD QUARTERLY REPORT

Submitted by

Mary Rask

A dramatic official opening of the new Library at Santo Domingo brought many adults and children from Santo Domingo, as well as librarians from areas nearby, to see the basic collection, play with the games, listen to the cassettes of Indian music, watch the videotapes, films and filmstrips demonstrated by New Mexico State Library staff, and consume the punch, chips and cookies donated by the Library Advisory Committee. Geraldine Nieto, Library Aide, registered many adults and children so they could check out materials. She estimates that about 30 items, mainly books, were checked out on that first day.

Facility. The Library continues to be in the Cafeteria of the Headstart Building. This building has a convenient outside entrance and room enough for the present collection. Two shelves, which can be locked, hold all books, cassettes and filmstrips now. Two other shelves were donated to the Library: a magazine rack; and a long shelf presently used for free materials and as storage space for materials the Library Aide is processing.

Personnel. A Library Advisory Committee of eight members was formed on March 7, 1977, from volunteers and people representative of various community groups. They include three representatives of the staff of the nearby Santo Domingo School, two student junior high school representatives, one high school representative, a Senior Citizen, a member of the Tribal Council (named as liaison between the Library Advisory Committee and the Tribal Governor) and a member of the Community Action Program Planning Staff. They met in extensive weekly or bi-weekly meetings to establish their policies, plan programs and work for the Grand Opening. One complete meeting was spent making colorful posters, complete with Indian designs, advertising their Grand Opening. Four members made a Saturday trip to Albuquerque to choose the records, cassettes, toys and books on Indians they wished for the Library. By the end of the third quarter, this group had completed a Policy Manual for submission to the Tribal Governor.

Mary Ursalene Lovato, the first Library Aide employed at this Pueblo, submitted her resignation effective March 16, 1977, so she could begin her college education. She suggested Geraldine Nieto as her replacement, who had experience as a Library Aide while in high school, and as an employee in the elementary school. Mrs. Nieto began her first day of work on Monday, March 27, 1977, as a full time worker paid from Library Demonstration Project grant funds. During the months of April and May, she learned all the basic procedures of cataloging, classification, organization,

selection and filing her library materials. She and the Field Coordinator developed a Procedures Manual as she learned each new process. Mrs. Nieto visited the State Library and the School of American Indian Art in Santa Fe, and toured Laguna Pueblo and its Library. She grasps new concepts quickly, follows through with her responsibilities well, and is a very conscientious worker.

The Manpower Coordinator for this Pueblo has responded to the Library Aide's request for additional summer help by assuring her that she will have two additional full time workers for the summer, beginning June 6. This will enable Mrs. Nieto to complete the typing of the catalog cards for which she could not secure kits, and allow her to expand the Library's hours (see "Services" below) and services.

Materials. All grant funds for library materials have been spent. Two sets of donated encyclopedias have been added, to be checked out for use at home. Some purchases were made of each type of audiovisual material, except for films and videotapes.

Services. The first special Library program to be offered will be a joint project of the Library and the Headstart program. Each Tuesday and Thursday morning throughout the summer, a Headstart bus will pick up those Headstart enrollees who sign up for the special storytelling sessions and bring them to the Library for 45 minutes of storytelling and games.

Sunday afternoons from June 12 through August 14 the Library will sponsor a 1-1½ hour film program. Some of these will be films rented with grant funds. Others will be supplied by the State Library or from Kodak Company.

Hours of operation are geared to the student and worker: 12-9 p.m. Monday through Thursday, 1-5 p.m. Sunday.

Evening and Sunday Library hours will be maintained during the summer. With two additional staff members for the three summer months, the Library Aide hopes to have time to make home visits to locate users for Blind and Physically Handicapped materials, and to place free, donated books in the Medical Center.

Funding. The Library Committee member who is a Planner in the Community Action Program is currently drafting a proposal for three-year funding from the Indian Education Act, Part B, naming Santo Domingo Community Library as a Library Demonstration Project.

A request has already been submitted to the local Save the Children Federation Committee, asking for $1,500 for supplies, equipment and materials from this group.

The New Mexico State Library has awarded this Library a grant of $555 for the year beginning July, 1977, to be used for materials only.

Progress. This quarter was a busy and productive one for the new Library Aide and an active, interested Library Advisory Committee. The uncertainty of future funding for this Library does cloud the longer-term outlook. Hopefully, their past and current efforts for alternative funds will be successful.

SANTO DOMINGO COMMUNITY LIBRARY

OBJECTIVES

(Geraldine Nieto)

For Week of March 28, 1977

1. Continue processing new books.
2. Check in magazines as they arrive.
3. Read Indian Library Guides.
4. Read through all files.
5. Read rules for filing snelf list and catalog cards.
6. Send in convention registration form and get Governor's permission.

For April 4 through April 15, 1977

1. Continue to catalog, prepare shelf list cards, and apply labels, pockets and cards to books.
2. Select subject headings for pamphlets and xeroxed articles. File them in the vertical file.
3. Visit the Laguna Library.
4. Prepare signs for the rest of the library shelves.

For April 18 through May 6, 1977

1. Catalog some books, doing original cataloging.
2. Type sets of cards for two of these books, using Commonsense Cataloging spacing rules.
3. Catalog and label games, puzzles and discs.
4. Catalog and label older copies of World Book and Childcraft.
5. Check through film catalogs and prepare list of summer film programs.
6. Visit Laguna Library
7. Visit State Library and School of American Indian Arts.

For May 9 through May 29, 1977

1. Prepare for Grand Opening -- send invitations.
2. Inform Headstart staff of library rules and services at meeting on Monday, May 16.
3. Send home flyers on Summer Storytelling program to Headstart parents.
4. Publicize other Storytelling for grades K-2 at elementary school.
5. Practice typing sets of catalog cards.
6. Begin needs assessment and priority lists for grant proposals.
7. Continue processing library materials.

A P P E N D I X

Some items that relate to the progress of the Pueblo libraries are attached in this appendix. Agendas and minutes of some of the library board meetings held during this quarter are included because they reveal the kinds of problems and issues that arose in the development of these community libraries. The minutes indicate how problems and issues were resolved or dealt with. Other items indicate special activities that took place during this quarter.

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LIBRARY DEMONSTRATION PROJECT WORKSHOP

March 24 and 25, 1977

Albuquerque, New Mexico

March 24

9:00-12:30 STORYTELLING
Kasey LaPlante, U.N.M., Learning Materials Center
Using the book
Using the flannel board*
Using paper bag puppets
Allene Kleweno, Albuquerque Public Library, Erna Ferguson Branch
Using finger plays
Using music

2:00-5:30 STORYTELLING (continued) and FIELD TRIP to AIPC, Southern Pueblos Extension Service

March 25

8:30-9:30 PRODUCING A NEWSLETTER
Lotsee Smith, Project Director

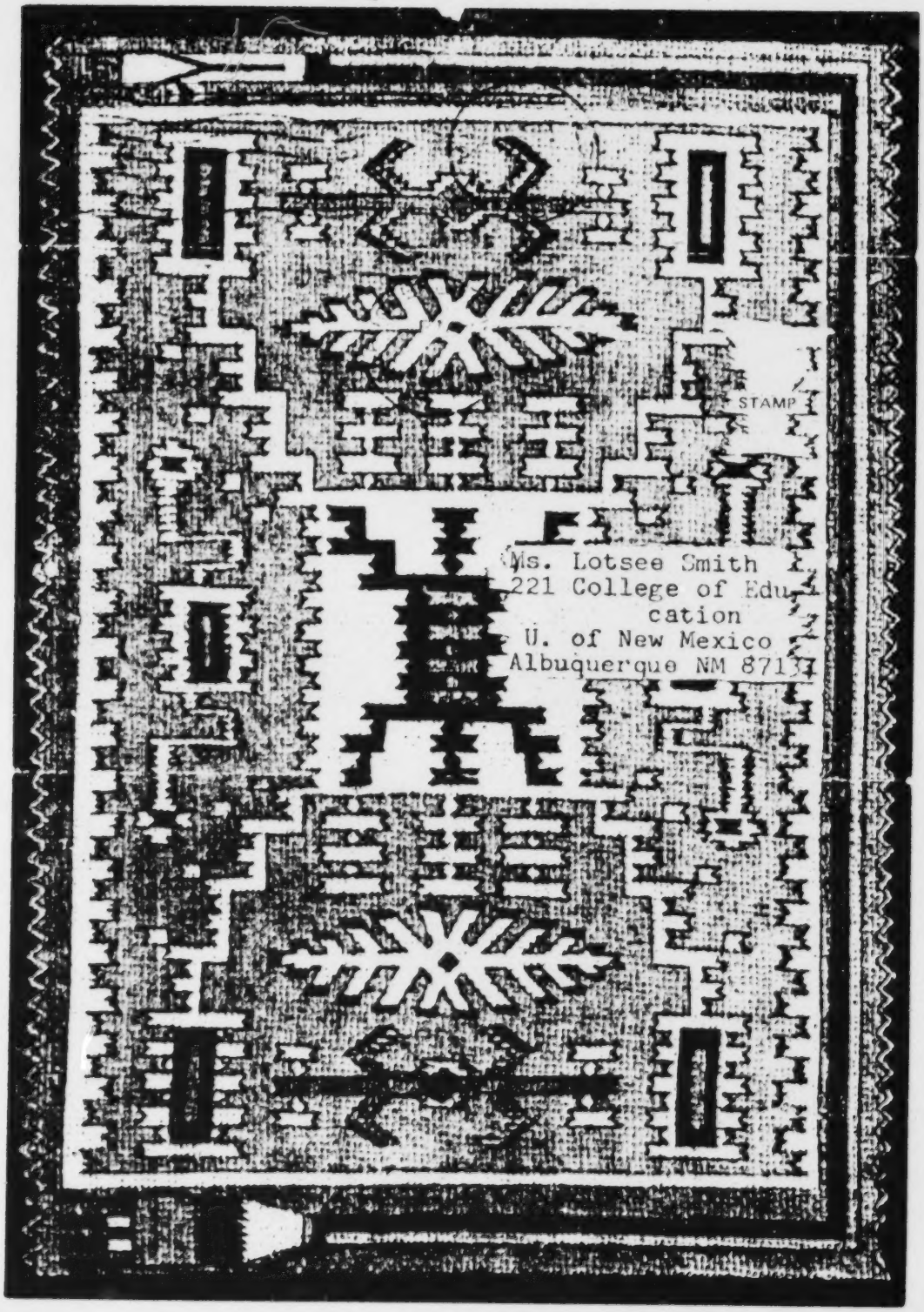
9:30-10:30 NEW MEXICO STATE LIBRARY SUPPORT AND COMMUNITY LIBRARY PROGRAMS
Sandra Scott and Joanne Werger, New Mexico State Library

10:30-12:00 WRITING A PROPOSAL
Lotsee Smith, Project Director

1:00-2:30 DEVELOPING A LIBRARY POLICY AND PROCEDURE MANUAL
Project Staff (Ben Wakashige, Mary Rask, Lotsee Smith)

2:30-4:00 DISCUSSION PERIOD
Some topics: music tapes; adult activities; film programs; library committees; toy lending; teenage activities.

*Materials for making a flannel board and felt characters have been purchased and each participant will make one to take back to her library.



LAGUNA LIBRARY DAY INVITATION

YOU ARE CORDIALLY INVITED TO ATTEND OUR 2ND ANNUAL LAGUNA LIBRARY DAY ON May 11, 1977, from 12 noon to 8 p.m.

Chile Dinner 12:00 - 2:00

FILMSTRIPS VIDEOTAPE POLAROID PICTURE TAKING

ARTS AND CRAFTS FOOD SALE

GUITAR MUSIC

COME AND REVIEW OUR NEW BOOKS.

MENU $2 a plate

Chile Stew
Dessert
Salad
Bread
Drinks

LAGUNA LIBRARY DAY INVITATION

SECOND ANNUAL PUEBLO OF LAGUNA

LIBRARY DAY

Wednesday, May 11, 1977

10 a.m. - 7 p.m.

Chile Dinner 12-2 p.m. $2.00

Filmstrips Videotapes

Many new books

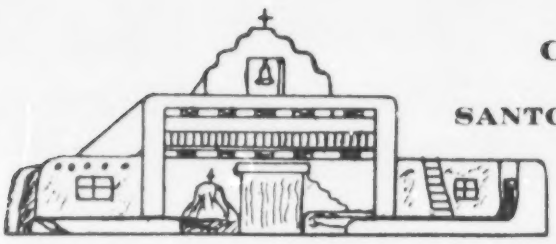
Polaroid Pictures

Demonstrations and sales of pueblo foods, arts and crafts

Guitar music Bookmobile

Library is across from the post office in Old Laguna

SEE YOU MAY 11!!



Santo Domingo Community Library
COMMUNITY ACTION PROGRAMS
SANTO DOMINGO PUEBLO, NEW MEXICO 87052
TELEPHONE 465-2948 AREA CODE 505

23.

May 16, 1977

You are cordially invited to the Grand Opening of the Santo Domingo Community Library. It's on Sunday, May 22, 1977, from 1:00 to 5:00 p.m. at the Headstart Building.

We will be having games, storytelling, introductions and films. Also there will be refreshments.

Thank you.

Geraldine Nieto
(Mrs.) Geraldine Nieto
Librarian

SANTO DOMINGO COMMUNITY LIBRARY

GRAND OPENING

SUNDAY, MAY 22, 1-5 p.m.
HEADSTART BUILDING

Refreshments

Filmstrips

Videotapes

New Books

Films

Storytelling

Games

COME MAY 22 1-5 P.M.

COCHITI LIBRARY BOARD - AGENDA

May 12, 1977

1. Election of Board Chairman, Secretary

2. Responsibilities of a Library Board . . . . Ben Wakashige

3. Library Demonstration Project & Process of Library . . Ben Wakashige, Ann Pecos

4. Budgets

   a. Grant for Furniture . . . . . Johnny Bowannie
   b. Save the Children Federation. . . . . Bertha Herrera
   c. Budget Outline. . . . . Ann Pecos
   d. State Library Grant . . . . . Ann Pecos

5. Library Opening

   a. Chairman
   b. Date
   c. Program

6. Library Policy . . . . . Ann Pecos, Recommendation

7. Book Selection . . . . . Ann Pecos

8. Library Program

   a. List of Recreational Supplies for Manpower Program
   b. Extension Service

9. Proposed Budget -- Save the Children Federation

Magazines	$300.00
Library Supplies	100.00
Films	175.00
Library Material	
Paperbacks	150.00
Puzzles, Toys, Games	100.00
Books	533.00
	$1358.00

MINUTES

May 12, 1977

Meeting started at 7:25 p.m.

Members present: Bertha, Connie, Uly, Mary D., Norma, Ben, Johnny.

Meeting started by reading of the minutes. (Norma)

First of all, needed a Chairman to start the meetings.
Elected the chairman; Johnny was an unanimous choice.
Uly volunteered as a Vice-Chairman.
Norma, secretary. Ann, treasurer.

Report from Librarian: Purchasing.
Save the Children Federation funds: we have a total of $807.70 left from this fund, but this is a rough estimate, according to the book pockets we have not received from Josten's.
UNM Funds: $14.00 left in Supplies. $50.00 left for books.

Projects: We have sent letters to most of the Universities and Colleges asking for catalogs and have received many replies.

Discussed Open House date.

Talked about rules and regulations of a Board Meeting:

1. How many times should the Board meet?
   - 1a. Once a week, or unless we get settled.
   - 1b. Emergency meetings, anytime we are needed.
2. How many should be present to make an official quorum?
   - 2a. Four members.

Junk books and Gift books. Ann showed us the list of Gift books. Discussed what to do with the books she gets which have no interest to the community. Decisions were:

1. Librarian given first choice as to what to do with them.
2. Try selling them to have them recycled.
3. Give them away, or throw them away.

Announced Paul Janaske's visit on June 7.

Library Policies and Procedures were presented (see attached list). These are the rules and regulations the Board approved. The tribal Council now has to approve. Uly will make this report to the Council.

Meeting adjourned at 9:52 p.m.

AGENDA

May 23, 1977
Third Meeting

I. Reading of Minutes

II. Report -- Lotsee Smith

III. Reports
a. Council Meeting -- Uly
b. Library -- Ann

IV. Open House
a. Set date
b. Planning

V. Overdue money and controversial books -- Ann

VI. Other Business -- Questions (see list below)

VII. Meeting Adjourned

below listed are the Questions to be asked of the Council to be Confirmed:

1. Should Library be closed during Council Meetings?

2. Who is the Community?

3. Could Librarian and one Board Member have assistance from the Tribe, for money to go on important meetings? (Library Conference, in and around the state)

4. Could hallway from Kitchen be used, and changed to a storage for Library Equipment, AV storage?

5. Could lock be changed, or Librarian have all the keys to the room, because of lost or missing items taken from the Library?

6. Should the effective date of all this take place May 18, 1977. (Issuing Library cards, books, toys, games and all of the above)

LIBRARY ADVISORY COMMITTEE MEETING

Santo Domingo Community Library

Minutes -- June 6, 1977

The meeting was called to order by the Chairman, Rebecca Crespin. Members present were Steve Atencio, Janice Atencio, Santiago Calabaza, Lola Coriz, advisor Geraldine Nieto, and guest Mary Rask.

Mrs. Crespin explained that she, Joan Coriz and Corinne Lovato would be attending summer school in Albuquerque and could not serve as officers for the summer months. Steve Atencio volunteered to act as Temporary Chairman and Geraldine Nieto will act as Temporary Secretary-Treasurer.

After discussion, the Committee changed the policies on book circulation, as of June 6:

1. Change overdue fine from 20¢ to 5¢ per day;

2. Change length of checkout on all books from one week to two weeks; cassettes and magazines will still be loaned for one week.

Janice Atencio volunteered to help with the Sunday Film Programs.

Geraldine Nieto discussed her needs for card pockets, glue and 3x5 catalog cards. She was given permission to use $10-$12 of the fund collected by the Library Committee for these supplies and submit receipts for these purchases.

Geraldine asked for volunteers to distribute flyers advertising the Summer Film Program. Steve Atencio suggested that N.Y.C. workers in the building could do the job, so Geraldine will contact them. Mrs. Nieto stated that she had few library users after 7:30 p.m., so the Library Committee decided to change the hours to 10:30-7:30 Monday through Thursday, 1-5 p.m. Sunday, until further notice.

Seventeen Headstart students have signed up for storytelling, games and lunch on Tuesdays and Thursdays, beginning Tuesday, June 7 at 11 a.m.

Steve Atencio stated that the Office of Native American Programs will need to consult Library Committee minutes as they develop long-range planning for the tribe, so the Committee should be sure to keep complete records on all recommendations and decisions.

A discussion was held on possible future fund-raising projects. Food could be sold at a Village Arts and Crafts Fair July 8-10; a dance could be held at the Headstart Building. Steve Atencio will check into both possibilities.

Steve Atencio announced that the State Library grant of $555 will be budgeted through the E.O. Committee. He agreed to check with Benny Star about the requested Save the Children Federation donation to the Library.

SANTO DOMINGO LIBRARY COMMITTEE MEETING

Monday, March 21, 1977

The meeting was called to order by the Chairman, Regina Crespin. Since the secretary was absent, the reading of the minutes will be postponed until the next meeting.

Members present were Corine Lovato, Rebecca Crespin, Lola Coriz, Elsie Aguilar, Joann Coriz, Santiago Calabaza. Guests present were Lotsee Smith and Mary Rask, Library Demonstration Project, University of New Mexico.

Benny Star and Benny Atencio will be considered guests of the Library Committee, so they will not be on the list of regular Committee members.

The E.O.E. Personnel Committee will meet on Thursday, March 24, and will be asked to discuss hiring a new library aide. Mrs. Crespin will talk to Lupe Myna about Library Committee members interviewing library aide applicants.

Becky Crespin will talk to the Governor about the proposed library hours, Library Committee meetings and plans for the future.

Lola Coriz reported on her survey of materials that high school students would like to have in their library. This list is attached.

A slide-tape presentation, "Library Trusteeship," was shown.

A discussion was held regarding the ordering of materials; the group decided to go ahead with orders and not to wait on the new librarian to be hired. The group requested that Lotsee Smith and Mary Rask begin making a list of good materials for the library. Members of the Library Committee will buy the Indian books at the University of New Mexico Bookstore on Saturday, March 26, where they can examine them. They will also select Indian records and games.

Lotsee Smith explained that she has maps from a search at the University of New Mexico which she will be discussing with the Tribal Council and Governor. She asked for the procedure for presenting them to the tribe.

The Chairman read some of the Acoma Community Library's goals.

A motion was passed that reference books would not be checked out. If students show the need to check out these books, the Library Committee can reconsider this rule later.

The next meeting will be Monday, April 4, at 5 P.M. Mrs. Smith complimented the group on the good job they are doing. The meeting was adjourned.

PUEBLO DE COCHITI COMMUNITY LIBRARY

May 13, 1977

LIBRARY POLICIES AND PROCEDURES

SUMMER LIBRARY HOURS

Monday through Friday the Library will be open to check out books for the times of: 10:00 a.m. - 12:00 noon, and 1:00 p.m. - 4:00 p.m.

Should Library be closed during Council Meetings?

LIBRARY USE

WHO IS THE COMMUNITY?

The Library is for the use of the Community of Cochiti. A person must have registered with the Library before he/she is allowed to check out any Library Material. A borrower must present his/her BLUE Library Card.

CIRCULATION OF LIBRARY MATERIAL

1. A Library book may be checked out to a borrower for a period of Two Weeks, and be renewed for Two Weeks.

2. A limit of one book may be checked out.

3. Reference books may not be removed from the Library.

4. Toys, Games, and Puzzles WILL NOT be removed from Library.

5. The current issues of Magazines and Newspapers MAY NOT be checked out, BUT back issues may be checked out for a period of One Week.

6. Records MAY NOT be Circulated. Cassettes may be checked out for One Week, ONLY to Adults or Parents. This to be determined by Librarian.

7. Audio-Visual Equipment may be borrowed by Tribal Organizations ONLY, for Overnight Use. Example:

   a. Senior Citizens, CHR'S, Headstart, Council, Drug Alcoholism, Drug Abuse, Baseball Teams, etc.

   b. Each Organization must fill out Audio-Visual Form, in which the person and the organization will be held responsible for the equipment, whether Lost or Damaged. This should be reported to the Librarian when returning the equipment so that she could take proper steps to repair or to replace equipment.

FINES

Any book damaged or lost will be fined according to the cost of that book, or by replacing with the same book.

Any book damaged beyond repair will be fined for the cost of that book, or by replacing with the same book.

OVERDUE FINES

A book is allowed to be checked out for a period of Two Weeks. A Grace Period of One Week will be allowed. If not returned within that week a fine of 5¢ will be charged per working day.

LOST BOOKS

A patron must pay for the cost of a Lost Book. (After a 2nd book is lost). Borrowing privileges may be suspended after a review of the Library Board.

VANDALISM

Books have been missing or stolen within the past weeks. If a person is caught, he/she will not be allowed use of the Library, until a final review of the Board has taken place.

GIFT BOOKS

Gift Books will be accepted with the understanding that the Librarian has the right to evaluate the books and make a decision as to whether to keep or discard the gifts.

COMPLAINTS

Complaints about book selection will be handled by the Board, only IF a complaint form has been filled out by a person or persons, that wants certain books to be removed.

Pueblo de Cochiti Community Library
P.O. Box 70
Cochiti Pueblo
Cochiti, New Mexico 87041
465-2244

AUDIO-VISUAL CHECK OUT FORM

All requests must be made one week in advance to assure that equipment will be available for use.

Date of Request: _____

Name of Organization: _____

Address: _____ Telephone No.: _____

To be used for: _____

_____

_____

Person (s) to be in charge of A.V.: _____

Date of use: Preferred Date _____
Alternate Date _____

Item (Discription)	Manufacture	Serial Number

I _____ understand that our Organization will replace or repair any such damages. equipment and that our Organization will replace or repair any such damages. Any such damages or loss will be mentioned to the Librarian immediately.

Sign _____

Date _____

COMPLAINT FORM

The following form will be submitted by all citizens requesting the reconsideration of Library Materials:

Author _____ Hardcover _____ Paperback _____

Title _____

Publisher (if known) _____

Request initiated by _____
Telephone _____ Address _____
City _____ Zip Code _____
Complaint represents _____ Himself _____ Organization _____
Identity _____

1. To what in the book do you object? (Please be specific, cite pages)

2. What do you feel might be the result of reading this book? _____

3. For what age group would you recommend this book? _____
4. Is there anything good about this book? _____

5. Did you read the entire book? _____ What parts? _____
6. Are you aware of the judgment of this book by literary critics? _____

7. What do you believe is the theme of this book? _____

_____ Do not assign it to my child.

_____ Withdraw it from all persons as well as from my child.

_____ Have it reviewed by an appropriate community committee.

8. In its place, what book of equal literary quality could you recommend that would convey as valuable a picture and perspective of our civilization? _____

Signature of Complainant: _____

This form is from: "The Students' Right to Read" Handbook.

NASA

TECHNOLOGY APPLICATION CENTER

A CENTER OF THE
INSTITUTE FOR SOCIAL RESEARCH AND DEVELOPMENT
THE UNIVERSITY OF NEW MEXICO
ALBUQUERQUE, NEW MEXICO

THE SANTO DOMINGO PUEBLO

BAP-273

BUSINESS ASSISTANCE PROGRAM

THE SANTO DOMINGO PUEBLO

BAP-273

PREPARED FOR:

LOUISE SMITH
ALBUQUERQUE, NEW MEXICO

MARCH 1977

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INTRODUCTION

"THE SANTO DOMINGO PUEBLO"

I. PROBLEM STATEMENT

Ms Lo[illegible]see Smith, Albuquerque, New Mexico, has requested that the Technology Application Center perform a search on the Santo Domingo Pueblo: tribal land boundaries, past and present; air photos, maps and documents showing these tribal land boundaries. TAC was asked to recommend possible sources of information relevant to the boundary topic.

II. DESCRIPTION OF SEARCH

A. Summary of Findings

The Technology Application Center searched three computer data bases:

NTIS (National Technical Information Service, 1964-present)

HIST ABS (Historical Abstracts, 1973-present)

AHL (American History and Life, 1955-present)

These computer data bases provided very limited output.

The main body of the search was conducted by TAC personnel working in the Law School Library, Zimmerman Library, NASA's Remote Sensing Archives (Technology Application Center), New Mexico State Highway Department, United States Geological Survey and the Map Library at Zimmerman Library. The results of the manual searchings constitute the majority of the documents and references cited herein.

Since so much of the information relevant to this search is embedded in many different microfilms, TAC recommends that interested readers consult the Guide (Section III) and then review reels 1,6,7, 26,46 and 50 (also 30 and 52 possibly) referred to therein. This manual review of many microfilms (available in the Coronado Room of Zimmerman Library) will require extensive effort and time.

AECT

CONVENTION
MIAMI BEACH CONVENTION CENTER
Miami Beach, Florida
April 25-29, 1977

PROGRAM THEME:

THIRD CENTURY IMPERATIVE:
EXCELLENCE IN EDUCATION

Name

Hotel

Room No.

ASSOCIATION FOR EDUCATIONAL
COMMUNICATIONS & TECHNOLOGY
1126 Sixteenth Street, N.W.
Washington, D.C. 20036
(202) 833-4180

- 11 a.m.-12 Noon

- Adapting Simulations for Use with Disciple Mentally Retarded Students (ASLE)
  Presenter: Victor LESKOSKY, Director, Learning Resources Center, Cleveland State University, Cleveland, Ohio

- Educational Communications Public Relations (DID)
  Presenter: Warren A. BOYD, Jr., Media Secondary School for the Deaf, Kendall Green, Washington, D.C.

- Instructional Development at Hartford: A Creative Model Involving Faculty, Administration, Learn Work Technologies (DID)
  Presenter: George MARCHETTI, Associate Director, Learning Resources and Staff Development, Harford Community College, Churchville, Maryland

- Computerized Educational Technology (CMSS)
  Presenter: George MOZEY, Director, K. W. Tieszen Memorial Library, Michael Reese Medical Center, Chicago, Illinois

- Establishing Priorities for an Office of Instructional Development: Management (DID)
  Presenter: William A. BRUGGER, Director of Instructional Development, University of Texas, San Antonio

- Using an Anecdotal Case Study Approach for Developing Instructional Materials Emphasizing Problem Solving Skills (DID)
  Presenters: William HESCHEIMER, Instructional Designer and Assistant Professor, University of Illinois Medical Center, Chicago, and Betty POLOWEIT, Instructional Designer and Instructor, University of Illinois Medical Center, Chicago

- Managing the Instructional Television (CMSS)
  Presenters: Don BLISS, Director of Information and Dissemination, and Nancy MILLER, Director of Course Implementation Instructional TV Center, Dallas County Community College District, Texas

- Management Techniques: Integrated Marketing of Audio Media (DAIM)
  Presenter: Thomas L. HART, Associate Professor, School of Library Science, Florida State University, Tallahassee

- Unique Approaches to Production of an Audio Storage/Intimate Retrieval Systems and Registration (DAIM)
  Presenter: Rod A. RICHING, Graphic Services Supervisor, Canada, Columbia

- Ergonomics, Work and Workspace Design in Education (CMSS)
  Presenter: Dick ALLEN, A.V. Supervisor, Media and Instructional Services, California University, Stanislaus

- Systematic Grading Workshop (DID)
  Presenter: R. J. WALTER, Director of Learning Assistance, Los Angeles Pierce College, Woodland Hills, California

- A Systematic Approach to the Design of Simulation/Gaming Activities: Instructional Development Process and Techniques (DID)
  Presenter: Francis J. ATKINSON, Associate Professor, Georgia State University, Atlanta

- Fishing with the Right Bait: Using Students as the Lure to Hook Faculty Instructional Development Clients (DID)
  Presenter: Roberts S. BRADLEY, Director, Instructional Development Division, Virginia Polytechnic Institute & State University, Blacksburg

- Networking Services to Support College Credit Courses Utilizing Open and Closed Circuit Television Delivery Systems (DID)
  Presenter: Edward WINDEBANK, Director, Instructional Television, Tarrant County Junior College District, Fort Worth

- Videotape Cultural Microlibraries as an Instructional Development Technique (DID)
  Presenter: Kenneth J. BURCH, Director, Division of Broadcast Communications, University of Tennessee, Memphis

- The Resource Center at a College of Education: Function of a Teacher Education and Media Education Laboratory (DID)
  Presenter: Marie E. McMAHAN, Director, Instructional Resources Center, Kent State University, Ohio

- Improving Library Media Training Programs and Services for Selected Minorities (DID)
  Presenters: Norman HIGGINS, Professor, Educational Technology, Arizona State University, Tempe, and Lotsee PATTON, Professor, Library Media Education, University of New Mexico

- Faculty Development in Higher Education Institutions (DID)
  Presenter: Barry BRATTON, Assistant Professor, University of Iowa, Iowa City

- Computer Assisted Retrieval of A/V Software and Hardware Inventories (PERA)
  Presenter: Jeannette D. BOLD, Head Librarian, North Penn High School, Lansdale, Pennsylvania

- The Inflicted Cell: A Simulation Game (PERA)
  Presenter: John E. LENNOX, Assistant Professor, Microbiology & Cellular Biology, Pennsylvania State University, Altoona

- Simulation Games in the Health Sciences (Patient Care) (PERA)
  Presenter: J. Fred GAGE, Director, University Center for Instructional Resources, University of Pittsburgh, Pennsylvania

- The Postal-Shaw Multicourse Format Applied to Faculty Development (CAIT)
  Presenter: Alex MIZELL, Associate Dean, Instructional Development, Purdue University, West Lafayette, Indiana

1 p.m. - 2:15 p.m.

Research Papers (RTD) Theoretical Considerations
Convention Center, Room 103 B

Chairperson: Donald J. FORK, Assistant Professor, Department of Educational Media, College of Education, Temple University, Philadelphia, Pennsylvania

Presentation: A Supplantation Model for Instructional Design: A Preliminary Investigation
Presentors: Lynna J. AUSBURN, Education Services Coordinator, Education Unit, Swinburne College of Technology, Melbourne, Australia; Floyd B. AUSBURN, Lecturer in Charge, Educational Technology, Faculty of Education, Monash University, Melbourne, Australia

Presentation: Alternate Methodologies for Instructional Media Research
Presentor: Ann BECKER, Assistant Professor, University of Wisconsin, Madison

Presentation: Media Influence on Affective Learning: A Review of the Literature
Presentors: Michael SIMONSON, Secondary Education, College of Education, Iowa State University; Georgeann BURCH, College of Education, Iowa State University

Student Media Events – SEE SPECIAL ACTIVITIES
Convention Center, Room 202

Curriculum Materials and Communication Strategies in Culturally Pluralistic Schools
Convention Center, Room 206

Chairperson: Curtis FAWSON, Chairperson, Division of Educational Services, Brigham Young University, Hawaii Campus, Laie, Hawaii

Presentor: Harry A. [illegible]RSON, Professor of Education and Chairperson, Department of Library Science and Educational Media, Virginia State College

Objective: The presentation will focus on four major ethnic minority groups, discussing features of their learning styles, cultural contributions, and recommended instructional strategies for minority groups.

Reaction Panel: Max B. OSCEOLA, Jr., Seminole Indian, Educational Coordinator, Seminole Tribe of Florida; Robert C. H. TAO, Asian American, Associate Professor of Education and Director, Learning Services, Boston University; Teofila DE LA LUZ, Latina, Professor of Education, University of Puerto Rico; Robert H. BAKER, Afro American, Assistant Professor of Education, Virginia State College

- On-Site Training and Library Media Services Development in Rural Indian Communities

Presentors: Norman HIGGINS, Professor, Arizona State University; Totsie SMITH, Assistant Professor, University of New Mexico

Objective: This presentation will describe library media programs that have been developed in Indian Communities under the HEA Title IIB, Library Research and Demonstration Program. Recommendations for combining on-site training with development of school and community library media services will be given.

1 p.m. - 2:15 p.m.

Film/Electronic Cameras News and Documentary Productions (IFPA)
Convention Center, Room 101

Presiding: Steve TELLO, News Operations Manager, WPLG-TV Post Newsweek, Miami, Florida

Objective: A look at where the TV industry is in the film vs. tape controversy, which medium links itself to shooting particular requirements, eng costs vs. film, location shooting with film and tape equipment, lighting requirements, editing film and tape.

STEVE TELLO
WPLG-TV Post Newsweek

Remote Computer Film Booking – Wave of the Future (ISD/NARMC)
Convention Center, Room 159

Chairperson: Raymond RAMQUIST, Head, Department of Library Science & Educational Media, Madison College, Harrisonburg, Virginia

Presentor: Mel MEAD, Director of Instructional Media Center, Lane Intermediate Education District, Eugene, Oregon

Objective: A slide presentation of the on-line main frame computer booking system involving 45 schools.

Presentor: Gil SILVERSTEIN, Head of Media Distribution and Bob HAMPSON, Computer Manager Analyst, Northern Illinois University

Objective: A brief presentation on the development of the recently initiated on-line booking system, and how it evolved from the computer batch processing system installed at Northern Illinois University in 1966.

FOURTH QUARTERLY REPORT

Project No.: 475AH60059 Grant No. G007603018

Period: June 1, 1977 to August 31, 1977

Submitted: March, 1977

Institution: University of New Mexico

Title: American Indian Community Library Demonstration Project

Director: Lotsee Smith

The fourth and final quarter of the American Indian Community Library Demonstration Project was a busy one. Some highlights of this period were: a final evaluation conducted by outside consultants; a site visit from the program officer, Paul Janaske; and a three-day site visit by six members of the National Commission on Libraries and Information Science and Mary Huffer, Director of the U.S. Department of the Interior's Office of Library and Information Services. The two Field Coordinators, Ben Wakashige and Mary Rask, hastened to make sure the aides could manage the community libraries without the Project's assistance. The Director concentrated on acquiring additional funding to assist the Pueblo community libraries in future development and in long-range planning with other agencies.

All sites were functioning relatively smoothly at the termination of the grant. Santo Domingo's library was still located in temporary quarters and badly in need of additional materials, but its strength lay in a motivated aide and an active library board. The aide, Geraldine Nieto, has taken the initiative in upgrading her skills in librarianship by enrolling in a course offered through the New Mexico State Library. The future looks promising for this library in spite of its slow beginning. Laguna's library, which has been operational longer than any of the others, has had the same aide, and has tribal funding, is most certain of continuing uninterrupted. At both Cochiti and Acoma the stability of the library rests somewhat on the aide. Since a permanent salary for a library aide at Acoma has never been secured, it is questionable how long the tribe can

maintain their present level of operation. At Cochiti, where the tribe has budgeted for the librarian's salary, the problem is whether or not the aide will remain. Several problems have arisen in the past which caused Ms. Pecos to indicate that she was going to seek other employment. If this does occur, it will leave Cochiti with no trained person to manage the library.

The termination of this grant will not mean an end to the Director's association with these Pueblos, nor an end to her efforts to improve their libraries because this is a personal commitment, and it will continue to be, whether on an official basis or on an informal one. Field Coordinator Ben Wakashige has also expressed the same personal commitment, and plans to continue interest and assistance whenever possible.

Much of the sucess of this project is due to the effort and expertise possessed by the Field Coordinators. It has been a rewarding experience for all of us to see these libraries develop and begin to provide services to the previously unserved Pueblo communities.

ACOMA COMMUNITY LIBRARY
FOURTH QUARTERLY REPORT
Submitted by
Mary Rask

Activities at Acoma Community Library are humming along briskly throughout the summer. Regina Garcia, Library Aide, has been an active planner and participant in the summer recreation program, and took a trip, sponsored under Johnson-O'Malley funds, to look at alternative Indian schools in the Midwest.

Facility. The Library will stay in its present location for the foreseeable future.

Personnel. Mrs. Garcia was presented a certificate for Outstanding Achievement in Community Services by the Tribal Council in April, 1977. She was named by the Governor to a three-member Recreation Committee to coordinate summer recreation activities in the tribe.

Mary Chavez, a high school graduate, was assigned to the Library for the summer with Title VI funding. During various parts of the summer one or two other N.Y.C. workers were also assigned to the Library.

There has been a great thrust toward seeking outside funding by department heads in tribal government. Many of the members of the Library Board are also heads of other departments. So, while they are busy finding funds and writing proposals this summer, the Library Board has not met. Mrs. Garcia feels that they are still interested and want to be informed, so they will meet soon to learn of the latest library programs and plans.

This Library Board has still not had any kind of training. Both the Field Coordinator and the Project Director have visited Library Board meetings and talked with the members, but there has been no formal discussion of the Board role and objectives. Both Project staff have offered this sort of training, but have not been invited to participate.

Materials. As end-of-the-year grant funds from the Library Demonstration Project and the State Library were spent, Mrs. Garcia made a special effort to purchase more Indian books, which have been especially popular at Acoma.

Services. Monies for film rental had been spent by early June, so no movies were shown during the summer months. Mrs. Garcia is now applying for supplementary Johnson-O'Malley funds for use during the rest of this summer's film program. Through her position on the Johnson-O'Malley Advisory Committee at the Junior-Senior High School, she found that such funds were available and could be given to the Library.

The Senior Citizen groups continued to meet in the Library during June and the first part of July. By that time Mrs. Garcia found that she was so active in the summer recreation program that it was difficult to continue the twice-weekly sessions with the older women. So temporary arrangements were made for the Senior Citizens to meet in the Community Action Program headquarters for the remainder of the Summer, with plans to start their meetings in the Library again in the Fall.

Much leftover recreation equipment had gathered over the years and had been stored at the gym in the Tribal Headquarters Building. Mrs. Garcia asked the Governor for permission to have these items in the Library to be checked out for use in the community. So, since May, tether balls, boxing gloves, footballs, basketballs, tents and sleeping bags are among the new and unique "library materials" available for loan.

A soft drink machine was again installed in the Library this Summer, a welcome addition for thirsty users, and for the Aide, who needs the petty cash the machine earns.

Funding. Notification has not yet been received on the disposition of the grant proposal written by Regina Garcia and the Library Board Chairman, Gilbert Chino, for funds from Title IV, Indian Education Act. Mrs. Garcia feels that her salary will be continued under one of the Manpower programs when the current federal grant terminates.

Advisory Services. The difficulties which Regina Garcia has experienced working with the Field Coordinator are largely unresolved. Mrs. Garcia has been reluctant to discuss her feelings with the Field Coordinator, other than to state that she felt the Field Coordinator was critical of the local choice of materials, or did not advise them well, since they needed more Indian materials than they had originally selected.

Judging from the Field Coordinator's experiences working with three other workers at other Pueblos during the Project's two-year period, it would seem that Mrs. Garcia is a special person, with enough ideas and drive of her own to initiate and carry on library programs by herself. She was capable of working without advice, except when she asked for it. The Field Coordinator does not feel that the Project was any less successful because, in this case, one of the Aides wished to proceed on her own. The only regret is that, when the Aide was displeased with the Field Coordinator, she did not express her concerns with specific information, and that the Field Coordinator was not skilled enough to draw this information out into the open.

Summary. Regina Garcia has mobilized much community support and been an active participant in community activities herself. In the one and one-half years the Library has been open, she has consistently worked to give good library services to the community

and has been aware of the needs of the community. She feels that the Library will continue through other funding, even though there is presently almost no local money for such activities.

PUEBLO OF LAGUNA LIBRARY
FOURTH QUARTERLY REPORT
Submitted by
Mary Rask

Completed during the fourth quarter of the Library Demonstration Project at Laguna Library was the Operational Handbook One update of this Handbook is in progress. Library Board members are working with the Librarian on the 1977-78 objectives.

A yearly report for the State Library was compiled in July. It contains first statistics on circulation and materials gathered during the year.

Facility. Delays have stalled the proposed remodelling of the Pueblo of Laguna Library, and the Service Center rooms adjoining. No report of progress has yet reached the staff on a timetable for this work.

Personnel. Mrs. Wacondo is proceeding with all major facets of library services independently, although sometimes lagging in her follow-through. One reason for this delay is the interrupted schedule under which she works, with the Library pre-empted for many social services conferences. Another reason is her apparent lack of motivation to complete tasks. She is, however, enthusiastic with the users, tuned to their needs and wishes for library materials and programs, and interested in enlisting more tribal support for the library.

The Library Board has been weak and unresponsive. A plan to strengthen this group was discussed in early August.

Materials. New materials are taken to the Rehabilitation Center-Jail periodically. Discarded library items are left at the Medical Clinic.

Purchasing has been completed for all grant funds from the Library Demonstration Project and the 1976-77 State Library grant. Emphasis will be given to weeding adult hardback fiction over the next few months.

Services. Arts and crafts classes were not held because of the prospect of summer remodelling. A month of weekly film programs was held during July, 1977, on Thursday afternoons. An average of 65 viewers attended; included were about five adults, six to eight teenagers, and the rest were children. It is the hope of Mrs. Wacondo and the Library Board that in the Fall, another series of film programs can be sponsored at a time when more of the teenage and adult population can attend. During the Summer, evenings and weekends are popular times for baseball, softball and other sports in the Pueblo. Mrs. Wacondo believes that scheduling a film program during the summer is not wise.

Summary. Library Board revitalization is a prime need at Laguna. Other than this difficulty, Laguna's Library is expanding services, with Mrs. Wacondo continuing to feel more comfortable with the processing and cataloging aspects of the job.

SANTO DOMINGO COMMUNITY LIBRARY

FOURTH QUARTERLY REPORT

Submitted by

Mary Rask

Statistics compiled by Geraldine Nieto, Library Aide, show that as of the end of July, 1977, the new Santo Domingo Community Library has 445 book titles, two filmstrip sets, 12 recorded discs, ten audiocassettes, 18 toys and games, and 16 periodical subscriptions. She estimates that since the Library was officially opened in May, 143 borrowers have checked out 275 items. Total number of titles purchased up to July, 1977, were 261, with approximately 500 titles weeded, from cartons and cartons of gift books, and another 150 books from these gift cartons put into the regular collection. Lacking previous information to use for comparison with the above statistics, it is difficult to do any evaluation on the Library's progress so far, except to note that the residents of Santo Domingo are using the Library's still very limited collection to a great degree during the first six weeks it has been available.

Facility. The Library was moved in June to one of the nearby Headstart classrooms, where there was more privacy, a larger area and room for tables and chairs. This is a temporary arrangement until the Headstart classes begin again in the Fall. Hopefully, by that time, the new Tribal Community Center will be completed, with space allotted for the Library.

Personnel. An N.Y.C. worker, Patricia Chavez, was assigned to the Library for the Summer months. She works 10:30 a.m. to 3:30 p.m., Mondays through Thursdays.

Geraldine Nieto found that the library hours, as originally scheduled, needed to be changed in early June. She recommended and the Library Advisory Committee agreed that the Library's Summer hours would be 10:30 a.m. to 7:30 p.m., Mondays through Thursdays -- a change from the former schedule of 12 noon to 9 p.m. Continuing the regular schedule on Sundays, the Library will be open 1 p.m. to 5 p.m. Mrs. Nieto works all hours the Library is open.

In July, Mrs. Nieto was notified that she will receive a grant from the New Mexico State Library to enroll in the Loyola University correspondence course covering basic library skills. The grant of $120, paid to the Pueblo government, covers tuition for the course and travel for four seminar meetings scheduled by the State Library in conjunction with this course.

No firm commitment has been given by the Manpower Director and Economic Opportunity Committee handling Pueblo employment, that they can employ Mrs. Nieto after the Library Demonstration Project ends. The Library Advisory Committee Chairman plans to

write a letter requesting use of any leftover Manpower funds for this purpose, until the next scheduled Manpower allotments the end of September.

Temporary appointments of Steve Atencio as Library Advisory Committee Chairman, and Geraldine Nieto as Committee Secretary-Treasurer were made in June, since the elected Chairperson and Secretary were attending The University of New Mexico in Albuquerque.

Mrs. Nieto took the Librarian I Certification examination given by the State Library on August 19, but has not yet been informed of the results.

Materials. A tentative plan for the use of the $555 State Library grant to Santo Domingo Community Library has been drawn up by the Library Aide and several Library Advisory Committee members. The full Library Advisory Committee will act on their recommendations shortly.

Services. Two Summer programs were begun in early June and have been enthusiastically received by the people in the Pueblo.

1. A film program (see "Summer Film Program" listing, attached) was scheduled in the Headstart Cafeteria each Sunday at 2 p.m. Some films were rented with Library Demonstration Project funds; others were obtained from the State Library and Kodak at no cost. Average attendance has been 60 people per Sunday, mainly children and teenagers. The Library Advisory Committee voted to sell popcorn and punch at these film programs to raise money to purchase supplies for the Library. In the first month these sales totaled $37 net, a welcome addition for expenses.

2. Storytelling sessions for Headstart children also began in June, jointly sponsored by the Library and the Headstart program. A Headstart bus and driver were accompanied through the Pueblo by the Library N.Y.C. worker, to pick up the children who had signed up for the storytelling sessions during the last days of regular Headstart classes. These preschoolers were brought to the Library for one hour of storytelling, games and singing, then fed lunch in the Cafeteria through recreation program funds, and bussed home about 1 p.m. each Tuesday and Thursday.

Library Advisory Committee members are enthusiastic about holding a dance to raise money for Library operation, and sponsoring storytelling sessions, with older residents relating their favorite stories. Both of these programs will be discussed by the Committee in an early Fall meeting.

Funding. Continuation of the Library Aide's salary is uncertain at the present time, as noted under "Personnel." A proposal was submitted to the U.S. Office of Education by Library Advisory Committee member Steve Atencio, requesting monies under Title IV of the Indian Education Act for a library research and development project. Mr. Atencio will search for other public funding which might be available for the Santo Domingo Community Library. At the conclusion of the Library Demonstration Project, however, a hiatus in library services does seem a distinct possibility on the short term, while alternate funding is secured. There seems to be plenty of community interest, and the Library Advisory Committee is willing to seek out funds. The possibility of local funding seems questionable, in this Pueblo with little local income, high unemployment and little opportunity for receiving federal funds for their Library, except temporary Manpower funds.

Summary. If the financial problems can be alleviated, Santo Domingo Community Library has great potential. Community acceptance of new programs is good. The Library Advisory Committee of eight members is enthusiastic and active. Geraldine Nieto has the ability to learn and apply basic library procedures correctly. At the conclusion of the Library Demonstration Project year all materials were processed, and filing was largely completed. Mrs. Nieto is also willing to plunge into unfamiliar territory -- operating a 16mm film projector, storytelling -- to set up good library programs.

Non-library staff coperation has been very helpful to the Library Aide and to the Library Advisory Committee. Barbara Loveless, Headstart Director, and Guadalupe Mina, Director of the Office of Native American Programs, have both spent many hours advising library workers, helping round up library furniture, suggesting proper procedures to obtain necessary authorization by the Library Aide and the Library Advisory Committee in their efforts to establish the new library. They and other interested community members will continue this advice and interest to promote the development of a permanent community library at Santo Domingo Pueblo.

PUEBLO DE COCHITI COMMUNITY LIBRARY
FOURTH QUARTERLY REPORT
Submitted by
Benjamin T. Wakashige

Personnel. Activities of the library aide, Ann Pecos, have focused more on programming than on processing this quarter as she found herself very busy with the daily operation of the library and the coordination of the summer film program. Ms. Pecos and two members of the Library Board visited the Santa Clara Pueblo Community Library during the month of June. The visit provided an opportunity for the sharing of ideas and information between the library aides and the Board members. Similar visits in the past have proven to be a good learning experience for aides of both Pueblos.

With the assistance of the Field Coordinator, Ms. Pecos completed a Library Handbook. This Handbook will serve as a guide for future library workers and for tribal officials who have final authority over the library. It contains the library's policies, job description for the library aide, cataloging procedures, book processing procedures, addresses of local dealers for library materials and supplies, etc.

Ann Pecos registered and took the New Mexico State Library examination for State Certification, Grade I, in August. She passed this examination and she is now certified as a Librarian, Grade I. Ann is only the second Indian librarian in New Mexico to be certified by the State Library.

Throughout the summer two Neighborhood Youth Corps students were assigned to the library under the supervision of the librarian. The students assisted the librarian with the daily operation of the library.

Materials and Equipment. The library's furniture and equipment, which were requested during the first quarter through a federal EDA grant, were received by the library in August (see attached list for equipment received). The arrival and installation of the library's equipment and furniture was one of the highlights of the past year.

Library material continued to be purchased for the library through the Save the Children Federation funds mentioned in the Third Quarterly Report. The library material included books, filmstrip-record combinations, book-record combinations, comic books, and Indian music on phono-disc.

Services. A film program was offered to the community during the summer. Films such as "The Little Rascals," "The Cowboys," and "The Living Desert" were featured. They were all

well attended. As an example, the "Little Rascal Festival" was attended by over 100 persons. At a number of the film presentations refreshments were baked and sold by members of the Library Board, with the funds going to the library. The Field Coordinator was impressed with the use of the library by the young members of the community throughout the summer. At times during the weekly visitations it was actually "wall-to-wall" kids -- playing with the library's games, playing with the toys, reading books and magazines, listening to records and cassettes, watching the filmstrips and listening to the accompanying sound tracks.

Progress. A most important event took place in June when the Council of Cochiti Pueblo approved the continuation of the library program for next year and agreed to incorporate it into the tribal budget. This was made possible after the personal appearance and presentation to the Council by the Director of the Library Demonstration Project, Lotsee Smith.

Summary: A Personal Note. The Field Coordinator was, as usual, late in writing this quarterly report. I very reluctantly completed this quarterly report because it would officially mean the end of the Field Coordinator's active participation with the Library Demonstration Project. I must confess that I learned a good deal about the libraries, Indian communities, and about myself throughout the year. It was my good fortune to have known and worked with some very good people in the Project.

PUEBLO DE COCHITI COMMUNITY LIBRARY

Request for Furniture and Equipment
Through Tribal Federal Grant from
Economic Development Assistance Act

Item*	Qty.	Description	Unit Price	Total Price
1.	1	Work Center, 60"x30", main top has box drawer and deep drawer; 40"x18½" return has two box drawers and shallow drawer, typing height, tropic sand (Gen. Off. Sup., p. 8).	$300.60	$300.60
2.	1	Secretarial flexback swivels, vinyl upholstery, seat size 15½x15 3/4x2½; seat height 16½x20 3/4; back height 11½. (Gen. Off. Sup., p. 11). Brown	87.36	87.36
3.	1	The Coronamatic 700, precision office grade electric typewriter with snap in carriage. Ribbon system Elite type. (Gen. Off. Sup., p. 524).	390.50	390.50
4.	1	Kindergarten Lib. table. Height 25". Size 60"x36". Tops 1¼" thick, wood grained plastic tops. Rails 13"x16". 2 5/8" deep. Natural oak. (Jostens, p. 98).	161.00	161.00
5.	1	Student Lib. table. Height 29". Size 60"x36". Same as kindergarten #4. (Jostens, p. 4).	161.00	161.00
6.	6	Kindergarten Lib. chairs/lib. style. (Jostens, p. 99).	42.00	252.00
7.	6	Student Lib. chairs/lib. style. 17"x32". Natural oak. (Jostens, p. 99).	45.00	270.00
8.	1	Ten drawer card catalog cabinet, 9"x31¼"x18½". Black. (Demco, p. 3).	112.95	112.95

*Items listed by priority.

Item	Qty.	Description	Unit Price	Total Price
9.	1	Aluminum base for ten drawer Unit, 26" height. Open end. (Demco, p. 3).	$ 69.00	$ 69.00
10.	1	Steel master, 26½" deep, full suspension files, 4-drawer with lock, letter size files (Gen. Off. Sup., p. 45). Tan Frost.	121.75	121.75
11.	1	All Steel Book Truck. Four sloping shelves. Shelves back to back. Height 36". Length 28". Width 17". 12" clearance between shelves. Desert sand. (Jostens, p. 70).	69.90	69.90
12.	1	Viewlex filmstrip projector, manual. 750 watts. (Allied Sup., p. 109).	136.95	136.95
13.	1	Viewlex cassette-filmstrip viewer, automatic sight and sound, 5"x7" screen. (Allied Sup., p. 109).	204.95	204.95
14.	1	Bulletin Board, 24"x36". Aluminum frame, 3/4" wide. Cork facing. (Jostens, p. 114).	16.95	16.95
15.	1	Telex group listening center with 6 model 610 head phones. (Demco, p. 67).	79.95	79.95
16.	1	Paperback rack. Revolving floor model. Holds up to 100 paperbacks. Strong steel wire construction. 4½" high. (Demco, p. 14).	36.00	36.00
17.	1	Cassette carrousel, holds 40 cassettes. 12" high, 4" deep, 10" wide. (Demco, p. 12).	29.95	29.95
18.	1	Record Browser. Holds about 180 12" LPs, 30"x17". (Jostens, p. 116).	33.00	33.00
19.	1	Mobile equpment table. Height 42". Shelf size 18"x24". Top to middle shelf, 14½". Middle to bottom, 17½". 3 Wire, #16. 20' cord with two female outlets. (Allied Sup., p. K).	79.00	79.00

Item	Qty.	Description	Unit Price	Total Price
20.	1	Commercial wall clock, electric. Brown rim. Diameter 14 1/8"; depth 2 1/8". (Gen. Off. Sup., p. 42).	$ 19.25	$ 19.25
21.	1	Bell & Howell film and sound movie projector, 16mm. (Highsmith, p. 131).	740.10	740.10
22.	1	Knox tripod screens, 70"x70". Matte white vinyl coated fiber glass screen. (Highsmith, p. 132).	86.95	86.95
		TOTAL		$3,459.13